1. Call University Police at 9-1-1 from a campus landline telephone or at 303-724-4444 from a cell phone.
2. Report location of person needing assistance. Remain calm and be specific when speaking to police dispatch.
3. State that you have a medical emergency and whether or not an ambulance is needed. The call will be transferred to the responding agency. Be prepared to give a basic description of the nature of the injury or illness.
4. If trained, begin first aid. **Do not move the ill/injured person unless failure to do so would result in further injury and it is safe to do so.**
5. If University Police are not on scene, send someone to direct the emergency responders to the location of the medical emergency.