**In the event that a campus or building evacuation is required at CU Anschutz, move quickly, but in an orderly fashion to the nearest exit.** **DO NOT USE ELEVATORS**.

\*It is campus policy to evacuate whenever a fire alarm sounds or when directed by emergency personnel.

Once outside of the building:

1. Continue to a safe distance (a minimum of 100 feet or more when directed by emergency personnel).
2. Keep clear of emergency vehicles.
3. Gather at your pre-determined safe location and try to account for all persons who were in your area. If you know of persons who are injured, trapped, or unaccounted for, report that information to emergency responders.
4. Do not leave the campus without notifying your supervisor.
5. Do not re-enter the facility/campus until University Police or other emergency responder indicates that it is safe to do so.