



Extended Studies Guidelines — Approved June 2018, updated June 2019

Extended studies include:

- 1) Degree, certificate, and courses currently designated as extended studies
- 2) Degree, certificate and courses where instruction is delivered at sites away from the Denver or Anschutz campuses, except for;
 - a) Internships, cooperative education experiences, clinical training experiences, and student teaching
 - b) Class excursions of a temporary nature that supplement the institution's regular curriculum and are offered solely for the benefit of regularly-enrolled degree-seeking students of the sponsoring institution
 - c) Study-abroad programs that are administered as on-campus programs and offered primarily for, and enroll, regularly-enrolled degree-seeking students
 - d) Credit courses that are part of the regular curriculum that cannot be taught without specific equipment or instructional material available only at an off-campus site or field experience.
- 3) Non-credit CPE offerings (including certificate programs, training workshops, professional certifications, and other non-credit continuing education courses), offered off-campus, or on-campus at times that do not compete for resources with main campus courses or programs. Use of space for Non-credit CPE activities are subject to the approval of the Administrator or Dean of the School or College responsible for managing that space, or his/her designee. Approval shall be consistent with Campus Administrative Policy 5002, Scheduling Classrooms and Other Spaces, paragraph F.1, that main campus instruction has priority for classroom space.
- 4) New programs comprised of credit bearing courses or non-credit offerings, approved by the Dean, Provost, and campus CFO. Such programs could include, but are not restricted to:
 - a) Degrees, certificates, and courses with any one of the following:
 - i) Curriculum customized for an employer,
 - ii) Curriculum customized job training,
 - iii) External partner funding
 - iv) Enrollment restricted to members of a partner organization.
 - b) Partnerships that provide a cohort of students who enroll in a certificate, licensure or endorsement, program comprised of credit bearing courses considered to be both main campus and extended studies
 - c) Degree and certificate programs that seek a different tuition rate than under main campus
 - d) For-credit extended studies courses/programs offered on-campus at times that do not compete for resources with main campus courses or programs. Use of space for for-credit extended studies activities are subject to the approval of the Administrator or Dean of the School or College responsible for managing that space, or his/her designee. Approval shall be

consistent with Campus Administrative Policy 5002, Scheduling Classrooms and Other Spaces, paragraph F.1, that main campus instruction has priority for classroom space.

- i) Students enrolled in on-campus extended studies program/courses are required to pay all Regent approved campus fees.

Extended studies exclusions

Space available courses, in which both main campus and extended studies students are served in the same class, in separate sections also known as “Shadow Sections”.