



Campus Administrative Policy

Policy Title: **Dean’s List Criteria for Undergraduate Students**

Policy Number: 7021 **Functional Area:** **Student Affairs**

Effective: July 1, 2011
Date Last Amended/Reviewed: July 1, 2011
Date Scheduled for Review: July 1, 2018
Supersedes: Dean’s List Criteria for Undergraduate Students,
 August 1, 2010

Approved by: Roderick Nairn
 Provost and Vice Chancellor for Academic and Student
 Affairs

Prepared by: Chair, Undergraduate Working Group
Reviewing Office: Provost’s Office
Responsible Officer: Chair, Undergraduate Working Group

Applies to: University of Colorado Denver

A. INTRODUCTION

The University of Colorado Denver has a long-standing practice of designating undergraduate students as being on the Dean’s List, based on their academic performance in the previous semester. Criteria for determining Dean’s List students, however, have been independently determined by the individual schools and colleges of the university, resulting in excessive programming for the Registrar’s Office and confusion among students as to what constitutes requirements for the Dean’s List. The following policy provides a uniform system for determining student requirements for the Dean’s List across colleges.

B. POLICY STATEMENT

CU Denver will use fixed criteria across all schools and colleges for determining eligibility for the Dean’s List. This policy applies to undergraduate students.

For fall and spring semesters, students must successfully complete 9 hours in the semester in order to be eligible for the Dean’s List. These courses may be both within and outside of the college. Pooled courses (with Metropolitan State College) will not be

included in the calculation, nor will they count towards the 9 hours required for consideration. The GPA necessary for inclusion in the Dean's List is 3.75.

The Dean's List criteria are the same in the summer term as in the fall and spring semesters except that students must complete 6 hours to be eligible for the Dean's List.

Colleges will collect data each semester on the number of students on the Dean's List and report the number and their percentage of total students in the college to the vice chancellor for academic and student affairs.

Scholarships tied to Dean's Lists in individual colleges may have additional requirements.

C. PROCEDURE

The Registrar's Office will calculate the semester GPAs for all students two weeks prior to the due date for semester grades. Those GPAs will be the basis for determining the Dean's List.

"Incompletes" will not be considered in the calculation of minimum number of hours. The Dean's List will not be recalculated after "incompletes" are replaced with letter grades on the transcript.

Notes

1. Dates of official enactment and amendments:
August 1, 2010: Adopted
July 1, 2011: Revised and reissued by the Provost
April 12, 2019: Modified
2. History:
April 12, 2019: Modified to reflect a Campus-wide effort to recast and revitalize Campus policy sites into a standardized and more coherent set of chaptered policy statement organized around the several operational divisions of the university. Article links, University branding, and formatting updated by the Provost's office.
3. Initial Policy Effective Date: August 1, 2010
4. Cross References/Appendix: N/A