

UNIVERSITY OF COLORADO DENVER

Downtown Campus Faculty Assembly

Minutes

February 10, 2009

12:30pm-2:30pm

CU 299

Lunch served at 12 noon

Members present: Roxanne Byrne, Chair; John Wyckoff, Chair-Elect; Jeffrey Beall, Library; English; Bruce Neumann, Business; Candan Duran-Aydintug, Sociology; Laura Argys, Economics; Michele Engel, Biology; Allison Bashe, Psychology; John Brett, Anthropology; Pamela Laird, History; Steve Billups, Math; Joy Berrenberg, Psychology; David Bondelevitch, CAM; Honorine Nocon, SEHD; Amy VonCanon, Modern Languages; Steve Thomas, Political Science.

Guests present: Vice-Chancellor of Academic Affairs Laura Goodwin; Steve Krizman, (title?); Kenneth Wolf, Director of Assessment; Richard Traystman, Vice Chancellor for Research; John Bryant, Student Body President.

Meeting convened at 12:31.

Introductions

Discussion Forum with Regent Bosley

Regent Bosley addressed the possible consolidation study as a major undertaking, but is clearly a matter of efficiency; is there a better way of doing this? There will be an evaluation of how the process is progressing; look to University of Illinois Chicago as a model 25 years after their consolidation. Why conduct a review before an accreditation visit? After the consolidation is completed would make more sense.

Regent Bosley: stated that this would be reviewed with the President and other Regents. Critical of many business mergers and acquisitions. A lot of these were not successful. There were seven different points were if these had been reviewed would have actually spending the money would have helped prevent other issues. This could be money well spent.

Rod stated that it is known that Boulder is not happy, that there are still people at AMC are unhappy, and that there are people in the President's office think that UCD is no better than metro. Having two Research I institutions seeking different types of resources from the State of Colorado would be good. A lot of people are very concerned because they feel that it's what in the best interest of the combined campuses. Is achieving all that it can achieve?

Bosley: no preconceived notions but look at it and see what it can produce. Heard that Bruce Benson didn't like it from the beginning (did have conversations with Hoffman about this. Very pragmatic. Muth: accreditation does dictate the need for results of this consolidation.

Joe Juhasz: it was a top down situation and that faculty were not involved. The involvement of the faculty was real but not necessarily proper. What is the proper involvement of the faculty at looking at the situation right now? What should be factored in to this review? In that larger light and in taking Bosley's words at face value, it does very odd coming from a governing board. Needs to be a formal and informal, not just ad hoc. Boulder faculty are not happy about this decision coming down from the Board of Regents. What's his opinion?

Bosley: Does not know?

Juhasz: what does proper consultation involve legally? One does forget the details. It's a shame that faculty didn't take the lead. Suggested rereading the notes.

Steve: believes it has been a remarkable success. Eg. just the fact that this has been liquid gold in recruitment for faculty and students. Having been getting the cream of the crop. All the dean candidates were interested because of the consolidation. Believes that a review of this will hurt recruitment.

Bearded guy: ~~thanks that the regent was willing to visit.~~ Wanted to know what suggestions the regent has for people at the DDC? What might happen or what shouldn't be happening?

Bosley: doesn't personally know. Denver Center so he has an affinity for this campus.

Bearded guy: thinks that faculty were uninformed and didn't want to make decisions about something they didn't know about.

Bosley: needs to be a pairing of needs. Will the undergraduate programs be conceded to metro? This will likely not happen. Where is it going? Metro recently wants to change their mission. A legislator noted that they are both making changes; "mission creep?"

Dan: ~~thanks for coming.~~ Committed to building on the great urban universities. Would say that most of his new hires came on board for the same reason. Wants to make sure ~~that the~~ consultation with faculty does take place.

Bob Damrauer: 41 years ago. In the wave of hiring that the city of Denver needed a first class university in the city. There have been different types of waves of hiring and have all probably heard the same types of things. Thinks that the people who are now running the school are aware of what it should be.

~~Muth: agreed.~~

Bosley: how would someone describe what this school was before the consolidation?

Muth: thinks that much of it was rhetoric, what the school could become? Now talking about endowed professorships. It's on the path to realization. Never really had structure to get to this point before. It used to be that boulder got everything and the other campuses got the leavings. Is this the catalyst?

Bosley: doesn't want to challenge the consolidation but believes that that the other campuses felt bad as well. Defining what the missions are and defining them properly.

Muth: this is something that should be encouraged and believes that this should be supported before the accreditation.

Byrne: dovetail. The money wasn't provided. Betsy found a mechanism by which it could happen. Enough people embraced it so that it could happen. Administration is finding nooks and crannies where this can take place. There could have been other ways for this to happen but the important thing is to make it happen. This was relatively inexpensive and had fantastic results. It is happening the way it is now.

Should have an external group come in to assess the data and make sure that the perception is accurate. This would be helpful as opposed to coming directly from a negative standpoint. Make sure that this is approached in a proactive fashion. Negativity will bias this. Need to read between the lines; the phrasing has people upset more.

Bosley: reminded everyone that there are naysayers and no matter how this is done there will probably be someone noting that there should be changes.

| Joe Juhasz:- has been in the system for quite a while. Thinks the role of faculty governance has increased. Remembers when there weren't that many attendees to FA meetings and were faculty were not as comfortable approaching a powerful person.

Bosley agreed.

Lori: mentioned mission creep. This campus needs to be sensitive to the admission quilt. The identity of where this school fits as a resource shifts. The boldness of the move and the strength of the move is something that had been missing the past. Thinks that the review of the consolidation sends a negative message.

John Bryant: as far a student's perspective, this has been a source of energy. Students are seeing the value of this change. This provides them with additional opportunities. See the value of the consolidated campus.

| Bosley: had to split where he took classes between here and boulder. Dr. Nairn contacted him right after he began (Churchill.) Bbegan talking about what the governor and legislator wanted as a role for the university.

Dr. Nairn: noted that the regent should be thanked and that it was a good discussion. As far as the consolidation review goes, thinks that it will show it's a good idea.

Budget: in the process of working on this. beginning to talk to the deans about what the implications are. Really not a lot more definitive information available. Communiqués from the chancellor, etc. better than having a lot of people giving false information.

Roxanne: thinks that most people think that there won't be a raise. Wanted to know if this is something that a department will decide. If a department wanted to give a below satisfactory or satisfactory. This could save some faculty time.

Nairn: will try to get an answer. HR will need to look at the policies. Another issue may be that if something like this was to come about it would have to be systemwide.

Juhasz: buildings?

Nairn: ddc—there are several layers. The ahec piece needs to be factored in. there are discussions about a shared campus building. Also the ideas of neighborhoods going to take it back to the AHEC board re: the neighborhood concept. Could still share certain buildings. First UCD building is to the the A&P: fbuilidn.g . there are a lot of pieces. Look at these things on all campuses. Looking at different types of classrooms. Learning communities, etc. complex at best in the aHCC environment.

Teri Burleson—provided an update on the new SIS system. Massive project coming this way. Wanted to talk about how this will impact faculty. It's huge and coming soon.

The timeline: regent approval in 0906 conducted a fitca process. Had to keep in mind the president's mandate to avoid an unnexxcary changes. Evaluated which ones were necessary. Customer relations recruiting tool (already live), admissions will go live in summer 2009. have built grading bases, have been testing what has been built so far. There is a conversion phase in which all student records will be converted over. Will need to clean this up. Will begin putting courses into the system in fall of 2010. fall 2010 everything will go live. It will be a database. Faculty will indicate every semester which classes will be input inot the system. All the trains are at the station at the same time. CRM (customer relation management) is the recruiting tool (if a student sends an email, they will be able to interact with the school.) data warehouse. PeopleSoft enterprise portals. MDM (master data management.) if there are students who have an id in multiple places, this product trumps this and determines which id is the only one that is necessary. Building training tools as the system is being built. DARS degree audit which will be used as a graduation checkout (have the minimum requirements been met.) this will save paper, time, will be much more efficient. The same as the document management systems. This will also be used partly for workflow: eg.

The new world of campus solutions. A student is a student (no D1 or D2.) faculty self-service will go through the peoplesoft portal (will be able to get rosters, etc.) and online grading with workflow (EG.) won't have to fill out the old-fashioned rosters. Can even use things like an excel document. There will be one faculty of record who will be able to upload and approve. Grade changes will require a dean's signature. This is all a workflow process and it's tracked. There will training on this. this will be webbased through the portal. There will also be a student self-service portal (similar to SMART.) permission numbers which can be specific by a class or a by astudent. There are different ways to do this. student uses this number to register for classes. Will need to

be decided by the campus as to how this will be used. Joy berrenberg: will this help to prevent students who don't have prerequisites. Yes. These will be enforced. These will be a hard prerequisites. If there are not transfer tables approved for students transferring in, they still might be able to get in. need to think about and manage this. these tables need to be finalized. They are going to test it with a certain number of prerequisites. Eg. business—they want to do specific classes but can also ask for a sequence of courses. Math—accuplacer testing. Will also have certain restrictions for the specific major. This will stop the students from registering. Can create hard-prerequisites others will be more informative. Joy: who makes the decision. Teri—this is up to the department.

Juhasz—the system he's familiar with is that the instructor can waive prerequisites. How can this be bypassed?

Teri—there is something in the system which will allow this (permission numbers.) It will remain the same. This will continue to evolve.

Alan wallis—what are the advantages to the students?

Teri—yes, it will be very student-friendly.

David bondelevtich—can see student photos?

Yes.

Bruce Neumann—d1 and d2 are going away as a student designation.

This will be one institution so the registration will be much easier to register on both campuses. The only difficulty will be the differences between the academic calendars.

Joe juhasz—will this be coordinated with boulder?

Teri—the structure will remain the same. Won't be a lot different than what it is now.

There is a new communications expert at the site in boulder.

Byrne: it's taking the offices a lot of time to input the course descriptions, etc. will be more paperless.

Dan montez and Leonard lenninger—task force on efficiency. Due to have a report. Asked the group for input. How they got here, brief overview,

Spring of 2008 when benson was being interviewed for the job. Stop the proliferation of policies, streamline the policy process. (try to get a copy of the outline.) don't punish someone by having them train for something they didn't do. Eg. alcohol policy. No state funds, appropriate level. Became a 20 page document. After nearly four months of work, will be able to make their

recommendations. When a new aPS is developed, it works it's way up and goes out the the campuses. Different units are tweaking. the rules are what cause what seem to be so many changes: 1. need to examine the concerns that "drive people crazy." Taking on certain things like cell phone policies. Need to get more campus input. Thinking about this, what's the impact on morale, staff count, etc. need to make sure that recommendations that are adopted and implemented. Looking at major changes and the task force will stay on this. will go back to the campuses and then do it again. Recommending that the name of the office be changed. Need to make sure these things are streamlined.

Dan. Organaiztion lacks an easy way to access the policies. All policies would be in one place. Trying to simplify and double check to make sure the policies are necessary. Also simplifying the language. Looking in the area of processes (eg. procurement.) correctional industries, limits and thresholds (the dollar amounts on OFFs), etc. sometimes it's not the policy the practice of carrying out the policy. Would like more electronic ways of doing things. Other issues: subgroups working on academic issues, operational issues, HR and IT, training, communications (how to better communicate policies.) engaging the governance groups, routing form for when policies are disseminated will know that people have actually been made aware of them. Leonard: feels that it has been a great experience and that there have been constructive comments. Campuses will have more input earlier in the process. Have a good set of representatives. Will now be able to document these changes. These are the problems and this is how they can be corrected. Dan—this is a good time to make these changes. Loenard—benson is concerned about things like flexibility. There is some initial feedback.

Juhzs—are there going to be regular times for these documents to be reviewed. Agrees that these changes should be made but that there is a sense that certain people are being punished for someone else's mistakes.

Dan—there will be a maintenance period (military caps, sunset provision), etc.; regular reviews.

Joy—how is someone supposed to know when a policy is changed? Told to check the web.

Thinks that the system should have a special email alert system, information plus something like a checkbox. Leonard—these changes are communicated in different ways to faculty and staff.

Byrne—there is still time for input. Goodwin—it would be nice if there was a search function.

Leonard—eg Minnesota is the best model. Dan—the long term goal is to have this happen. There is something called a university policy guide (find out the exact title.)

Rod—phone usage? How much money is being spent on phones that aren't being used?

John Lanning—cap for k legislation. Provided an update. Looking at content model standards for k12, graduation guidelines for k12, assessment, admission to higher education changes, etc. CAP4K Colorado achievement plan for kids. Senate bill 212 requires the legislature to create a list of skills which will then drive standards. The latest meeting was very well-attended. Work-force ready high school students? What does a high-school need to be post-secondary ready? The results were brought back to the campus. Wanted to see if the assembly has anything to add. Might now want to look at what other people have said. Eventually the comments from the academic units will be collected and analyzed. A handout outlining the specifics was provided. There shouldn't be any surprise of what faculty have indicated are concerned about.

Joy berrenberg—these are very vague. The point is to move to course content standards.

Lanning—shares joy's concerns. Eg. lack of success in math and science. Asked DPS official, on the course syllabus in high school would those standards be seen, and the answer was no.

Most of the committees haven't met. Disabilities, diversity and experimental learning workshops.

Women's committee will have a symposium in march.

Adjourned at 2:25 p.m.

following:

Task Force.

This entity looked at faculty governance for the consolidated institution. There was a good amount of representation from both campuses by people who were genuinely concerned about the issues of consolidation and faculty governance. The recommendation was that ~~there~~ a combined assembly be created with co-chairs, one from each campus. Details of how the new meetings will be conducted are still being finalized; however, the initial suggestion is that the first part of the meeting be joint (it will be a videoconference) and that the part of the meeting dealing with issues that pertain only to individual campuses will be conducted afterward without the video link. Additionally, there will be joint committees.

This concept will be field-tested and then the constitution will be written by a new task force and will be guided by feedback. More detailed information will be included in the bylaws. The first two meetings conducted jointly will take place this academic year, one in December and one in May. The Chancellor will conduct both meetings. The meeting in December the Chancellor will physically will be held at the downtown location and ~~the meeting~~ in May at the Anschutz location. Details about the videoconferencing are still being worked out; more information will follow closer to the ~~downtown~~ December meeting.

The critical concern is travel, hence the reason for videoconferencing. Eventually, tools like breeze may be utilized to make the meetings ~~are~~ even more convenient. One issue that may be difficult is to determine the proper procedures and etiquette for videoconferencing.

The Chair ~~would like to~~ will ask folks ~~for to~~ volunteers to assist with the new task force and ~~wanted to remind~~ reminded people that the constitution is not voted on by the assemblies; it has to be voted on by faculty. She requested ~~someone~~ specifically for someone from UC DALI.

Allison Bashe had a question re: draft of an organizational chart. Judy Igoe is in the process of preparing this document, which will be posted on the FA website as well as sent out electronically as soon as it has been finalized. All of this is also part of the accreditation process.

Bruce Neumann had a question about the concept two versus three campuses. ~~Dr.~~Provost Nairn provided basic information and admitted he wasn't very sure about details. He indicated, though, that it makes more sense if you think of "campuses" as a replacement term for "institution." The Chair indicated that part of this is also due to there being a need for clarification of branding.

Provost Nairn thanked the FA members for attending. Dr. Nairn provided some more information about his background.

He then gave some information about the convention and how it really didn't impact the campus that much. Basically, the University was prepared for things which were anticipated but which did not occur. The two issues which were mentioned were the evacuation of one building and the temperature of the North Classroom building. Philip Joseph did have a question about why Jon Stewart wasn't allowed to film on campus. Provost Nairn said that there were several requests for a variety of projects which would have draw positive attention to the school, however, the main issue was security.

Steve Thomas had a question about how to keep the ~~schools~~-campuses separate in order to honor the differences between the ~~schools~~campuses. How are those two worlds "defended?" Provost Nairn indicated that there is no need to defend the differences and that the ~~schools~~-campuses should continue to blend. Dr. Thomas indicated concern is that there is more of a trend to valuing the medical school side of things because of the revenue generate by things like grants. The Provost indicated that he knows how important grants are but that he also knows faculty is concerned about supporting the enterprise of the University overall.

Laura Argys then had a question as to how DNC affected the school financially. The Provost stated basically anything significant would be reimbursed.

The Provost then provided an update on the Strategic Plan. Different departments are being asked to create and/or refine their respective strategic plans to correspond with what the University is doing. This is something the accreditation committee will be looking at. Also, the University is gearing up for accreditation and trying to find out when the site visit will be. Currently they are lobbying for spring 2011 but it might end up being the fall of 2010. Dr. Nairn was just accepted to the peer review core which he feels will allow him to get a better feel for this process. He also wanted to know if anyone in Faculty Assembly had been involved in anything similar.

Candan Duran-Aydintug wanted to know the solidity of the University's Strategic Plan now? It is very overwhelming and she believes that it might affect the accreditation, specifically, if the schools have to align with the University's. It was indicated by the Provost that it is fluid but as solid as any of these documents are. The hope is to keep it dynamic. University should have a very broad unit plan view and should be generic enough for other units to be able to tailor their individual plans to reflect most of the same points.

Laura Argys asked for clarification of accreditation and it is basically regional accreditation of institutions, which means that there is a regional reviewing body as well as a national. There is a checklist of what the institution is going to do. Reports are issued which indicate if there are areas which need to be addressed. Dr. Nairn stressed the importance of faculty input in order to make the University better.

~~historical problem~~ Steve Thomas mentioned ~~s-is~~ that ~~this the downtown campus~~ has been a historically low in funds. Wondering if the foundation ~~and/or;~~ system should be helping to ~~look at the needs to~~ get more money to actually make all of these changes which ~~the strategic plan implies~~ will be implemented. Provost Nairn's great concern is that the school is 48th out of 50 ~~in state funding~~. ~~Is~~ there a plan to aggressively pursue other monies? Yes. It includes working with the legislature. The last two years there have been great amounts of fundraising taking place. Master plan for this campus is something that needs to be discussed in order to galvanize ~~the campus~~. There is a very aggressive plan on how ~~to receive~~ more money for scholarships. ~~Trying to make this ease~~ However, there ~~probably won't~~ be vast amounts of money. What are the plans going forward as far as space? Nairn ~~stated that there was an~~ aggressive plan laid out for this. ~~Preview: He mentioned that~~ ~~aher~~ AHEC did some master ~~plaa~~ planning about a year ago. ~~The three institutions in Auraria w~~ Will still share space but there was recognition for each school to have their own "neighborhood." ~~This school~~ UCD has ~~also~~ done ~~its own~~ planning, ~~too~~ which would consist of its own district ~~on both sides of Speer~~. Over the summer ~~had~~ architects have been looking at ~~this space and are working on a plan for UCD that will~~ go out to 2020 and beyond. ~~Having~~ They are working on a model ~~made~~ right now that looks at the "district." ~~Concern about the~~ There are several view plans that ~~L~~ limits certain ~~things that can be~~ constructed ~~truncated~~. ~~The~~ Plans around ~~include~~ athletics, ~~etc~~. ~~The plans~~ have devised a way of getting about 1 million more feet to ~~be able to help us~~ accomplish ~~our space needs~~. ~~The new plans are~~ As bold as the plan to move from 9th to Anschutz. ~~Question from English department guy~~ Another question addressed to the Provost was whether the plans including looking at the other side of Colfax. ~~Looking at an area where chevron used to be~~ (?) The Provost said he wasn't sure but ~~still in a discussion phase~~ that this ~~is~~ might be where athletic space could be put. ~~As far as other buildings, not looking at currently.~~

Laura Argys asked if we had a: short term plan right now ~~to accommodate our?~~ projected enrollment, growth, or are they looking at capping it. Are there questions about quality ~~if space is not improved?~~ Nairn ~~responded that:~~ every year the deans look at enrollment targets, etc. he believes that they need to go in the direction of what's the practicality of 25% / 75% (graduate/undergraduate) student body and ~~t-~~ those ~~still~~ discussions need to be had. ~~There is also a~~ Need to service the demand, ~~and f~~ Figure out a way to provide the facilities. ~~With s~~ Space planning ~~really~~ needs to be at least four years ahead ~~of the need~~. ~~Had been hoping that the~~ ~~micro~~ We need to anticipate where the requirements for space will be for the master plan ~~for out to 2020~~ it would be good to ~~soon~~ anticipate where the requirements for space will be. One of the first new buildings will be ~~a&p~~ for A&P.

Vice Chacellor Camacho then addressed the Assembly. He believes strongly in having more diversity in schools. He would like to make the school a place of choice and believes that having more diversity would help achieve that goal. The University is one step away from becoming an

Hispanic school which would provide good funding opportunities. Candan Duran-Aydintug stated her frustration that there hasn't always been a lot of interest in committees which deal with issues of diversity and that this frustration has increased with the consolidation. She does not believe that there should be one series of diversity committees addressing these issues for both campuses because the campuses focus on different things. Dr. Camacho agreed that one diversity office could not do things on two campuses.

The issue of recruitment and retention was mentioned by Philip Joseph who believes that more teachers at the associate level need to be hired. Dr. Camacho thought this was a good question and agreed that the school has to be competitive in its hiring. Laura Goodwin stated that the schools and colleges need to make out a hiring plan in a way which makes more sense to them and which addresses budgetary issues.

Bruce Neumann mentioned Metropolitan State as being an Hispanic-serving institution. Vice Chancellor Camacho spoke about the fact that when you become an Hispanic-serving institution (which means at least 25% of the student body), it brings in a lot of other fiscal resources for the downtown campus.

The Chair stated that they are trying to reinvent the diversity committee as more of a diversity and inclusion committee which will meet with Dr. Camacho once a month.

Committee reports were then presented.

GLBT: Jeffrey Beall said that this committee will not be meeting until September 12th and will have elections at that time.

Disabilities: Philip Joseph presented the committee's report in Amy Vidali's place. She acknowledges that sex and other issues are important aspects of diversity but wanted to point out that so is disability. The committee's goals for the year were then presented which include: designing a website portal, reviewing how accommodations are being provided through campus service offices, addressing campus access issues, and creating a longer-range project with regards to how people with disabilities are factored in to the campus emergency plan.

Minority affairs: Philip Joseph also presented this report. This committee will have two projects—one to get more people at the senior level to get involved in this committee and second to have an event on February 12 (Lincoln's) about the crisis of inclusion in higher education.

Budget committee: Laura Argys provided an overview of what happened last year.

This committee focused on what departments wanted to ~~purchase~~ pursue. ~~However a~~ The problem was that most of the money was already allocated by the time BPC got involved. This year one of the anticipated changes includes being more involved in reviewing the hiring plan. BPC ~~Has~~ ven't done a lot of budgeting about space, etc. ~~this year: one recommendation from last year sort of got a request from the provost. Feel as though making use of what's available. Don't think there was continuing money available. —~~ The Committee wants to get ahead on ~~receiving~~ input from faculty sooner this year. Don't know if the initiative process will used last year will continue ~~for this year~~. The Committee ~~also~~ wants to include a "raise pool" component. Last year

~~when it went the president. T~~ the system tried to build in a 1% cushion for the raise pool, if a campus could fund it, that would be added to this year's raise pool. Hopefully by January, there will be another 1% cushion. There will have to be broad guidelines developed for this extra money. ~~I iff~~ the money is actually there. Pamela Laird suggested that: equity and compression should be addressed. Dr. Argys stated that the funds won't be allocated uniformly. ~~Pam:~~ Dr. Laird stated that this is important because the ~~deeeions~~ recommendations that the BPC will make ~~in~~ ~~terms of its recommendation~~ will involve trade-offs. One of the things related to operating costs has to do with staff. Staff hiring has not kept up with faculty hiring. It was stated that we R really need to balance ~~what we can~~ faculty and staff. Dr. Argys stated that: the idea of staff is being folded into ~~this~~ future recommendations. In the past, Used to be that the colleges would have to find the money for staff support from their current budgets which are stretched too far now to continue to do this.

The Chair then relayed the following information:

Academic Personnel—The committee hasn't met yet.

EPPC—The committee hasn't met yet.

Women's Committee—Chair was ill.

UCDALI: Allison Bashe presented this report. Elections will be held at the first meeting on September 4th. It is continuing to work on the issue of communication with new NTTF folks and will be taking the concept of an NTTF award to Laura Goodwin. The committee wants to draw attention to NTTF.

AHEC—Joy Berrenberg gave this report. The results of the satisfaction survey will be sent out. These results were presented to the Auraria Board, which is a governing board comprised of appointees and the CEOs of the three institutions, at its June meeting and the Board was not terribly responsive. FACAB has not been as proactive as it could have been. Some of the issues mentioned were things like parking, also too many chairs in classrooms, the temperature of classrooms, lack of enforcement on building limitations on smokers, etc. The response of the Board was that it was not their problem; for example, the smoking limitation could be enforced by faculty if they want to. One Board member expressed disbelief and wanted to have tour with two or three other Board members to actually see this. It was suggested that the AHEC committee FACAB needs to have a very high and active profile, taking measure like making sure at least ten faculty members attend ~~these meetings~~ the Auraria Board meetings. Joy also expressed disappointment that the Board didn't seem to welcome feedback from the survey with 500 respondents.

Steve Thomas pointed out that there are people being hired to be in contact with the Foundation and to represent the downtown folks and suggested ~~that someone~~ faculty with ideas should speak with these people since they interact with the Foundation. ~~Argys: steve has been pushing hard to keep the pressure on to make sure we do get the resources. Agreed to keep in the loop with steve.~~ Joy Berrenberg noted that the campus doesn't work on its visibility and that other schools are marketed much more heavily. She wondered if there is a way FA can help improve this. ~~Roxanne: Roxanne stated- thinks that it~~ UCD was hurt by Presiden b Benson's decision to put the kibosha hold on the branding until after the system looks at the branding issue. Essentially

~~Anschutz got more money for this reason UCD did have .- Pushed for the posters in the windows for the DNC - the posters which are nice and .- Still kept to President Benson's edict. Philip Joseph - again expressed his disappointed with the Provost's response to the Jon Stewart response question. Roxanne Byrne stated that AHEC: ahee decided early that there would be nothing allowed on the Auraria Campus because if you say yes to one, you can't say no to another. AHEC thought the risk of protesters, etc. would have caused too much damage. Also, AHEC would have had to hire additional security. Roxanne Acknowledged that there were a lot of good opportunities lost because of this but it may have been necessary. - That was the reasoning. Safest. Argys: sense of not being risk takers. Chair is hoping that the new branding will help this.}}}}~~

Adjourned 2:25

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Agenda

March 3, 2009

12:30pm-2:30pm

CU 299

Lunch served at 12 noon

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|---------|---|
| 12:30pm | Provost Nairn Update |
| 12:45pm | Terry Potter, Special Assistant to the Provost
Accreditation Presentation |
| 1:00pm | Marguerite Childs, Associate Vice Chancellor for Academic
Affairs |
| 1:15 pm | Chair's Report |
| 1:25pm | Committee Reports
Academic Personnel Committee
Budget Priorities
Educational Planning and Policy Committee
Learning, Educational Technology, Teaching and Scholarship |
| | Diversity Committee:
Disability
GLBT
Women's Issues
Minority Affairs |
| 1:45pm | Report from UCDALI |
| 1:55pm | Report from FACAB |
| 2:05pm | Report from CU RFA |
| 2:15pm | New Business |
| 2:20pm | Old Business |
| 2:30pm | Adjournment |

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Attachments: *Terry Potter, Powerpoint*
Marguerite Childs, Draft Policy
Women's Affairs Handout
DTI Handout

Members Attending: Allison Bashe, Jan Bialasiewicz, Steve Billups, David Bondelevitch, Roxanne Byrne, Zen Camacho, Jeff Franklin, Ellen Greenblatt, Philip Joseph, Joe Juhasz, Pam Laird, Bruce Neumann, Madhaven Parthasarathy, Mike Radenkovic, Amy Vidali, Allan Wallis, John Wyckoff, Danielle Zieg

Guests: Roderick Nairn, Provost

Terry Potter, Special Assistant to the Provost

Marguerite Childs, Associate Vice Chancellor for Academic Resources and Services

Marianne Goodland, Silver and Gold Representative

Laura Goodwin, Associate Vice Chancellor for Academic Affairs

Recorder: Ann Rutherford

Meeting convened at 12:35pm

→Chair's Update:

The Faculty Assembly Joint Task Force met again on February 20th, 2009

Joint Task Force is pushing to create a foundation for one assembly with co-chairs and determined the following are necessary:

*trying new committees suggested by Task Force; Vice Chancellors' Committees, committee associated more closely with Strategic Plan

*Fall 2009: try new committees without strict formation structure, but incorporate many people passionate about each topic to serve (mixed DC & AMC committees); three mixed committees, yet maintain established committees on each campus

Joint Task Force will meet again to work out committee details

→Provost Nairn Update:

Attention on Board of Regents Meeting:

- Micro Master Plan moving forward—up for discussion at March 12th meeting
- Professional Education program to be discussed

Review of consolidation discussion

Budget:

- little new information to share; March forecast numbers are due out March 19th
- Money from Stimulus Package should help markedly
- Task Force in place for other ways to bring in more money;
- NSF, NIH—look for deadlines for RFPs in March; be aware of quick turn-around time from proposal-to-funding
- Discussion of Budget Models.

Pam Laird suggests FA members encourage their school/college to create own budget priorities committee with consultary role—a role in which faculty develop ideas, create awareness and give input

→Terry Potter, Special Assistant to the Provost

Presentation on Accreditation (See PowerPoint Attachment #1)

→Marguerite Childs, Associate Vice Chancellor for Academic Resources & Services

- Presentation of Draft Program Review Policy (See Attachment #2)
- Please share Draft with colleagues & departments, and return comments by March 13th to Marguerite Childs, Roxanne Byrne or Ann Rutherford
 - Combination of internal and external reviewers has received very positive feedback
- Looking to implement new review policy in the next Academic Year, with openings for FA members to sit on panel

Committee Reports:

→APC: Looked at Conflict of Interest
Current process in place: must have documented history of conflict
System looking at intellectual property rights & conflict of interest

→Budget Priorities: Uncertainty-no plan to cut prior to greater certainty
We need to set priorities; we're consulting with Rod Nairn & Teresa Berryman, and now going back to schools & colleges for more priorities feedback
Sending 5 categories to schools & colleges to get help with priorities ranking; e.g. operating budgets, # of staff, space & facilities

→EPPC: Five policies forwarded to group for feedback

- LETTS: Going to look at FCQ's—questions on the back (added in 1993)
 *are these questions still pertinent?
 *policy on how to add questions and who is able to do so?
 *create policy for online FCQ's to increase student participation?
- Diversity: Just held first even in University Disability from a CU Diversity & Excellence Grant; will have another speaker in the Fall
 Evaluating Campus Emergency Plan
- GLBT: Main issue to be placed on April Agenda:
 *Explore diversity across curriculum; how to promote a curriculum of inclusion—focusing on the way one teaches, not necessarily content included
 Funds to address curriculum issue? Cover broad diversity issues or specific elements of diversity?
- Women's Affairs: See attachment #3
- Minority Affairs: Crisis of Inclusion Event was a great success—150 people attended
 Included five breakout sessions
 Results: 1. blog with posts from sessions
 2. hosting a conference roundtable in May
 3. white paper in response to conference
 Working with CLAS on new Center for Democracy & Community Engagement
- UCDALI: Executive Committee—monthly meeting
 Goal: to meet with all Deans; anticipate what deans need from us
 UCDALI Executive Committee planned a panel for CU Women Succeeding at AMC w/ theme: how to non-tenure track faculty fit in University puzzle; goal to solicit information from non-tenure track faculty
 April 21 & 22 UCDALI roundtables
- FACAB: Still going through survey from last year to get more feedback from appropriate Auraria departments
- New Business: Center for Public Humanities Event:
 Eyes Wide Open 6th Anniversary of Iraq War
 March 12th 11:30-1PM Tivoli 320
- Old Business: None

2:15pm Adjourned

Downtown Campus Faculty Assembly

Agenda

April 6, 2009

12:30pm-2:30pm

CU 299

Lunch served at 12 noon

- 12:30 PM Meeting Call to Order- John Wyckoff, Chair
- March minutes to be approved
- 12:35 PM Provost Roderick Nairn
- Provost's Update
- 12:50 PM Carolyn North, AVC, International Affairs
- International travel policy update
- 1:15 PM Terry Potter, Assistant Vice Chancellor for Academic Effectiveness
- Accreditation update
- 1:30 PM Louise Vale, Associate Vice Chancellor, Budget/Operations
- Budget update
- 2:00 PM Committee Reports
- Academic Personnel Committee
 - Budget Priorities
 - Educational Planning and Policy Committee
 - Learning, Educational Technology, Teaching and Scholarship
- Diversity Committee:
- Disability, GLBT, Women's Issues, Minority Affairs
- 2:10 PM Report from UCDAI
- Report from FACAB
- Old Business/New Business
- 2:20 PM Adjournment



Downtown Campus Faculty Assembly

Minutes

April 7, 2009

12:30pm-2:30pm

CU 299

Lunch served at 12 noon

Members Attending: Jan Bialasiewicz, Steve Billups, David Bondelevitch, John Brett, Roxanne Byrne, Michele Engel, Ignacio Ferrer-Vinent, Ellen Greenblatt, Pam Laird, Ellen Metter, John Wyckoff

Guests Attending:

- Marianne Goodland, Silver & Gold Representative
- Laura Goodwin, Associate Vice Chancellor of Academic Affairs
- John Lanning, Assistant Vice Chancellor for Undergraduate Experience
- Peggy Lore, Director of Academic success and Advising Center
- Dan Montez, Director of University Policy Office
- Roderick Nairn, Provost
- Kushnur Dadabhoy, Interim Director Student Life/Student Activities
- Thomas Sheridan, Assistant Director Student Life/Student Activities
- Danielle Zieg, Director Internal Communications

12:30 PM **Meeting Call to Order- Roxanne Byrne, Chair**
 March Meeting Minutes to be approved; Ellen Greenblatt moved to approve.
 March minutes unanimously approved.

12:33 PM **Roderick Nairn, Provost**
 →Budget Update—changing daily, we still have no good insight
 →Consolidation Review—no additional language changes from Regents; study includes a number of questions we must answer for accreditation
 →Next Athletics Task Force meeting this month
 →Discussion of UCD email access to retired faculty—CU Boulder has a program and funding for this type of service

- Retired Faculty would like the option to maintain their UCD email address for professional use.
- Cost for memory on server should be minimal; minimize hoops to maintain relationship with Retired Faculty which provide huge contributions and a large pool of talent to our community

- 12:55PM **John Lanning, Asst Vice Chancellor for Undergraduate Experiences**
Peggy Lore, Director of Academic Success and Advising Center
- Foundations of Excellence Update (See Attachment #1)
- Why focus on first year? If 1 of our fresh goes on academic probation, their chances of graduation is cut in half just by going on probation once. Pays dividends to look at 1st year (most on probation are in 1st year)
- 1:10PM **Dan Montez, Director of University Policy Office**
- President's Efficiency Task Force Update
- Executive Summary of group's work (Attachment #2)
Full Report found on new website: <https://www.cu.edu/efficiency>
- 1:26 PM **Thomas Sheridan, Assistant Director of Student Life/Activities**
Kushnur Dadabhoy—Interim Director of Student Life
- Discussion and explanation of the Office of Student Life/Activities
 - Office of Student Life hosts a distinguished lecture series (in conjunction with Metro & CCD); would like to cooperate with faculty on lecturer planning, faculty advertising class-relevant speakers to students, Student Life may be able to help bring in speakers for your classes *stress cooperation*
- Office of Student Life/Activities located in Tivoli 303; new website up May 15th**
- 1:46 PM **Chair's Report**
- SIS Update: Timeline for new SIS segments
(<https://metamorphosis.cu.edu/default.aspx> timeline website) tested individual models, currently doing trans-modular testing—traditional students—taking thru from beginning to end of process to ensure system is working as a whole. One student for every campus and working on other scenarios. (finding some problems, yet they expected to find problems—nothing out of the ordinary yet)
 - New system will have prerequisite checking—question you must ask before you put a class as a prerequisite (student doesn't have it they **can't** register) may not want to do this due to transfer students (course has to transfer, if class doesn't transfer in exactly then student can't register)
 - Task Force Update: met again February 20, 2009
 - Working on forming new committees; waiting on word back from Chancellor—general census is still good for one assembly, we have to see what works. Spend a year with new committees and see how they go. Will not re-write constitution for another year or so after we gain more experience

1:56 PM

Committee Reports

- Academic Personnel Committee: No Report
- Budget Priorities

Pam Laird: there was a meeting of the BPC scheduled for yesterday morning, after last week's budget news we've postponed for 2 weeks; meet on 13th

- Educational Planning and Policy Committee: No Report
- LETTS: No Report

Diversity Committee:

Disability—did not meet last month

GLBT—did not meet last month

Women's Issues—did not meet last time

Minority Affairs: chairs meeting with Zen Camacho, VC for Diversity & Inclusion; increasing communication

2:00 PM

Report from UCDALI

- UCDALI has initiated a process of review the bi-annual Non-tenure track report; going on for 10 years, report has been enormously helpful in improving conditions/status for NTT Faculty around the CU system. So successful, that it is now outdated. UCDALI in conversations with Laura Goodwin (out of all the campuses the one coming UCD is by far the highest quality report going to System) Laura encouraged us to make revisions; last weekend met with Faculty Council Personnel Affairs committee. By this summer there will be a vastly re-designed report format.

John Wyckoff moves to adjourn.

2:03 PM

Adjournment

UNIVERSITY OF COLORADO DENVER

Downtown Campus Faculty Assembly

Agenda

May 5, 2009

12:30pm-2:30pm

CU 299

Lunch served at 12 noon

- 12:30 PM Roxanne Byrne, Chair
- Introductions & Announcements
- 12:35 PM Roderick Nairn, Provost
- Update on budget
- 12:50 PM Lisa Ingarfield; Auraria Healthy Relationships Coalition (AHRC)
- 1:05 PM Kevin Jacobs, Assistant Vice Chancellor for Human Resources
- Faculty Responsibility in Reporting Sexual Harassment
- 1:15 PM Steve Krizman, Associate Vice Chancellor for Integrated University Communication
- 1:30 PM Chair's Report
- Election for Vice Chair & Secretary
 - Discussion of Silver & Gold
- 1:45 PM Committee Reports
- Academic Personnel Committee
 - Budget Priorities
 - Educational Planning and Policy Committee
 - Learning, Educational Technology, Teaching and Scholarship
 - Diversity Committee:
 - Disability
 - GLBT
 - Women's Issues
 - Minority Affairs
- 2:05 PM Report from FACAB
- 2:10 PM Old Business/New Business
- 2:15 PM Adjournment

Joint Faculty Assembly Meeting Thursday, May 21st
Chancellor's Conference Room 12:30pm-2:30pm

UNIVERSITY OF COLORADO DENVER

Downtown Campus Faculty Assembly

Minutes

May 5, 2009

12:30pm-2:30pm

CU 299

Lunch served at 12 noon

Members Attending: Jan Bialasiewicz, Steve Billups, David Bondelevitch, John Brett, Michele Engel, Joe Juhasz, Pam Laird, John Wyckoff

Guests:

Aneesha Bharwani, Victim Services Coordinator, The Phoenix Center at Auraria

Lisa Ingarfield, Associate Director, The Phoenix Center at Auraria

Mike Harper, Business School

Kevin Jacobs, Assistant Vice Chancellor for Human Resources

Steve Krizman, Associate Vice Chancellor for Integrated University Communication

Roderick Nairn, Provost

M Roy Wilson, Chancellor

12:30 PM **Roxanne Byrne, Chair**

- April minutes please review and send Roxanne changes before next week, and we'll approve.

12:30 PM **Lisa Ingarfield & Aneesha Bharwani, The Phoenix Center at Auraria**

- Center to address issues of violence against women: provides free & confidential services to students, faculty & staff.
- Funded by a Department of Justice Tri-University Grant
- Services focused on victim response; legal judicial system, beginning 24/7 helpline, students, staff & faculty from this campus. *Provide advocacy, emotional support, information & resources
- Focus on prevention & education—awareness activities on Auraria campus
- EMAIL best contact, moving soon to Tivoli

Kevin Jacobs, Assistant Vice Chancellor for Human Resources

- The Office of Human Resources provides the investigation arm for sexual harassment, but does not offer counseling; HR refers to counseling center, police, etc. Ombuds office is also a reference for students.
- We need clear guidance to make sure all HR resources are made available and people know what is available and where. UCD's Sexual Harassment Policy has been around for decades; training mandatory

since January 2009. Approx. 2000 people have been trained since December.

- Majority of complaints do not rise to level of sexual harassment, but nearly all are inappropriate behavior, so we refer out to handle management concerns.
- Confidentiality issue: UCD errs on the side of requiring people to report, when report is published “complainant” and “reporter” receive copies.

1:00 PM

Roderick Nairn, Provost

- BUDGET: getting close to end-- May 18th & 19th are dates of next Board of Regents meeting to discuss tuition.
 - Question: \$5 million cut for UCD, what kind of cuts are those? (Neumann)
 - Answer: Quite a bit comes out of central units, some comes out of the schools, and a lot depends on what comes out of next Board of Regents meeting. Quite a few of those reductions have taken place centrally that didn't go out to schools; as soon as we get clarity on exact numbers we'll send those to you.
- CONSOLIDATION REVIEW: not much more discussion from the last board meeting. Busy trying to get answers to as many of those questions as we can. Working over the summer to get some answers.
- Email access for retired faculty—we've talked about that several times; no final answer, but it has been raised for discussion. Interest in some changes to the email system for students which may provide opportunity to change access for other groups as well. More on that in the next few months.

1:15 PM

Steve Krizman, Associate Vice Chancellor for Integrated University Communication

- Branding update: last year the collaborative process ended with an agreement across the University community about our key messages within the System. President Benson asked to wait to go further until System had a chance to brand also. We will be at this again in the fall, not enough specificity to detail progress now...
- UCD probably will not have many changes to what we came up with last year. Colors, domain name, etc. probably will not have to be changed. Discussion @ system level will allow UCD to use a lot of the language from last year. A lot must happen before we can solidify logo, etc.
- Question: Is an evaluation component included which demonstrates the branding is affecting public perspective? Yes. Baseline research gives a good sense of what people know about us now, which isn't very much. Awareness has nowhere to go but up!
- What has the faculty role has been. 2 different processes:

- System Office did surveys—10,000 staff, faculty & students; 50 interviews.
 - UCD did more qualitative, not as many respondents, but richer data. Our process is closed until the system level makes their decisions.
- Question: How is branding influenced by consolidation review by Regents?
- Answer: This is part of why the wheels are turning so slowly, it is complex. As we get deeper into it, we don't want branding to drive the decision-making.
- **Provost Nairn:** consolidation review—some of these questions have to be answered for accreditation. We'll go on to collect data, and open, objective review of this will show that it's been a good thing.
- **Chancellor Wilson:** when the consolidation occurred there were a lot of services offered by one campus or another, there was no initial attempt to true-up what the actual amount should be for each campus. At some point we were going to have to true-up what the cost is; if you have a certain service and 90% of the cost is at AMC, but the usage is 90% usage is DC, there's an obvious discrepancy there. There is a huge discrepancy—AMC is paying for far more than DDC is. $\frac{3}{4}$ million is the beginning of the process to true-up inequities in services use. Berryman has brought it to the campus budget committee; heard it, haven't seen paper with the numbers.
- **Silver & Gold Discussion:** Faculty Council (system) was most distressed about the budget cuts to Silver & Gold, and then the President's Communiqué Friday eliminating the newspaper. What is your sense of the process by which these decisions are made?
 - **Chancellor Wilson:** I think if the faculty have a concern about process, there are legitimate avenues for expressing that concern.
 - **FA:** Our concern is process, especially with regard to consolidation: any suggestions on how we can work together to ensure a more inclusive process?
 - **Chancellor Wilson:** Fair to say that Pres & Regents who supported decision to review consolidation did not anticipate the level of support for the consolidation that was seen. Given the level of concern that has been raised by faculty & staff and even students, I think it's had an effect in terms of them understanding that things may be different than what they thought. I've decided to be a part of the process to make sure it's done in a fair way, and the outcome will be obvious in terms of what's right and what's wrong. I will make sure that the faculty have input into that. There is a month review of the consolidation study before it goes to the President & Regents, and we'll have an opportunity to revise before sending it on. Your voices have already made a difference.
 - **FA:** The Executive Committee of Faculty Assembly has produced a resolution to submit to you in regard to the President's proposed changes. We (FA & Faculty) need to be able to rely on you two (Provost Nairn & Chancellor Wilson) to see to it that proper process in terms of Constitution of university is followed.

- **Discussion of Resolution:** Collaborative process at forefront of issue. Warning shot, and a wake up call for us and for the institution and there are very serious concerns that will come up in the next year or so. One of the treasures about the S & G is that it is professional and independent.
- **Resolution #1:**
Motion to vote on *process* resolution: all those in favor: aye; passes unanimously.
- **Resolution #2:**
Motion to vote: all those in favor: aye; passes unanimously.
- **Suggested Resolution #3:**
How in an academic institution can the office of the president eliminate the representative of academic affairs and research? UCD FA finds that the Office of the President must have an academic officer of equal status of any other officer representing.
- **Amendment to Resolution #1.** Move to vote: all those in favor: aye; passes unanimously.
Send Resolutions to the Board of Regents and President.
**We should send a delegation to the Board of Regents meeting if we're really that concerned.
→FINAL LANGUAGE FOR TWO RESOLUTIONS IN ATTACHMENT.

2:20 PM

Roxanne Byrne, Chair's Report

- Kevin Rens donated his stipend to diversity committee, added them together and gave to various diversity committee chairs.
- We need representative for the Program Review Committee & AHEC committee that deals with safety issues would like a faculty member from this campus to help.
- Election for Vice Chair & Secretary
Secretary Joe Juhasz moves that the rules be suspended and elections should be allowed to continue via email. The motion is seconded; passes unanimously.

2:30PM

Adjournment.

UNIVERSITY OF COLORADO DENVER

Downtown Campus Faculty Assembly

Agenda

September 1, 2009

12:30pm-2:30pm

CU 299

Lunch served at 12 noon

- | | |
|----------------|---|
| 12:30 PM | Meeting Call to Order- John Wyckoff, Chair <ul style="list-style-type: none">• April Minutes to be approved |
| 12:40-12:50 PM | Introductions |
| 12:50-1:30 PM | Aaron Wishon, Assistant Vice Chancellor for IT Services <ul style="list-style-type: none">• Laptop Encryption Project Discussion |
| 1:30-1:45 PM | Chair's Report |
| 1:45-1:50 PM | Danielle Zieg, Director of Internal Communications <ul style="list-style-type: none">• Discussion of UC Denver plan for H1N1 flu threat |
| 1:50-2:00 PM | Committee Reports <ul style="list-style-type: none">Academic Personnel CommitteeBudget PrioritiesEducational Planning and Policy CommitteeLearning, Educational Technology, Teaching and ScholarshipDiversity Committee:<ul style="list-style-type: none">DisabilityGLBTWomen's IssuesMinority Affairs |
| 2:00-2:05 PM | Report from UCDALI |
| 2:05-2:10 PM | Report from FACAB |
| 2:10-2:15 PM | Report from CU RFA |
| 2:15-2:30 PM | Old Business/New Business |
| 2:30 PM | Adjournment |

Next Meeting: October 6, 2009 12:30-2:30PM CU 299

UNIVERSITY OF COLORADO DENVER

Downtown Campus Faculty Assembly

Minutes

September 1, 2009

12:30pm-1:30pm

CU 299

Lunch served at 12 noon

Members Attending: John Wyckoff, Roxanne Byrne, Bruce Neumann, David Bondelevitch, Pamela Baird, Allison Bashe, Kevin Rens, Mike Harper, Michael Jensen, Michel Engle, Bob Flanagan, Allan Wallis, Tanner McDonald, Michelle Comstock, Joy Berrenberg, Ellen Metter, Danielle Varda, Elaine Jurries, Loren Cobb

Guests:

Laura Goodwin, Associate Vice Chancellor for Academic Affairs

Tanner MacDonald, Student Government

Aaron Wishon, Assistant Vice Chancellor for IT Services

Danielle Zieg, University Communications

12:30 PM **John Wyckoff, Chair**

Announcements:

Presentation of award for Roxanne Byrne's outstanding service to Faculty Assembly as previous Chair and to Faculty Governance as a whole.

Calendar Items:

5th Annual Undergraduate Symposium, Friday October 2nd 8-5pm in St. Cajetans

Fall Open House October 25th 11:30-2:30pm Auraria Events Center

12:35 PM **Aaron Wishon, Assistant Vice Chancellor for IT Services**

Discussion of Laptop Encryption

University attempting to do something about IT security, with respect to data loss. In 2007, CU instituted first Chief Information Security Officer enacting security across all campuses.

Encrypting data requires installing software on every laptop which scrambles data on the hard drive; anytime the device is lost or stolen we don't have to notify the media, notify the individuals whose information was lost, and no forensics questions regarding what you had on that device.

600 laptops have been encrypted so far out of 2000. IT Services has experienced significant support from departments, schools & colleges. Deadlines are in place—today

was the deadline to have departmental IT personnel trained on how to use the tool and schedule the department's laptops to be encrypted. December is the projected end date.

Questions:

Is there support on weekends for encryption related login issues? Yes, there is.
We must encrypt personal laptops if you access the UC system remotely

**Please see attached handout from Aaron Wishon explaining encryption process.

1:05 PM Danielle Zieg, Director Internal Communications

Flu Preparedness

Emergency Notification system—tools we use include public address system in buildings, emails, partnerships with other Auraria schools & management team. Website is current; attend meetings such as FA, etc.

The seasonal type-A flu, already in our environment, as well as the H1N1 virus. Vaccinations may be available in late October, but still unclear how many will be available. We are monitoring and working with healthcare partners to provide H1N1 vaccines when it is available. We feel optimistic that we will get the vaccine to the most vulnerable populations, but time table is unclear. We are encouraging people to get seasonal flu vaccine and when available, H1N1 vaccine. Auraria Health Clinic has ordered 1000 vaccines to accommodate the entire campus, so we suggest also going to Walgreens, your personal doctor, etc.

Help spread the word about this, we're talking to groups like you, and as part we are asking you to also represent this information back to your colleagues. Website is available with information: www.ucdenver.edu/flualert

Danielle is offering to be the clearinghouse for suggestions, tactics & ideas from faculty to deal with H1N1, so if you have any suggestions regarding class protocols, ideas to continue class if students/professors are out sick, or any other strategies to help combat this potential crisis, please contact Danielle Zieg. Danielle.Zieg@ucdenver.edu or 303.315.5808.

1:30 PM John Wyckoff, Chair Report

Discussion of budget report from President Benson

Current plan is to backfill with stimulus money the most recent \$30 million. As we all know, backfilling is only a temporary solution. We have to look forward to the potential for exigency in 2 years, meaning that we're looking very seriously at a problem in the budget that may mean cutting programs, and other things that would be very unfortunate.

Committee Reports:

→**BPC**- will be working on these questions and problems; this will be a future agenda item. We'd like more input from the assembly to get a clearer idea of what our priorities are and will be.

→**FACAB**- needs another UC Denver member—the FACAB chair position rotates between the 3 institutions yearly; this position also sits on the Auraria Board. We need another member willing to take on the chairship next year.

****More information on FACAB: FACAB**

Faculty Advisory Committee to the Auraria Board (FACAB). The purpose of FACAB is to represent the faculty at the Community College of Denver, Metropolitan State College of Denver, and the University of Colorado Denver and to advise the Board about policies and issues affecting the faculty. FACAB will be a primary conduit of communication between the Board, the Executive Vice President for Administration and the faculty. One member of FACAB will be a regular, non-voting member of the Board with membership to rotate between CCD, Metro State and UC Denver. FACAB will be governed by bylaws which shall be submitted to and approved by the Board.

→**UCDALI**- it is time for elections, although the executive committee only needs one more member

****Other news:** Fall & Spring awards, Mike Harper came up with new award for best practices regarding NTT faculty- any school or college can apply for this; monetary award involved.

1:30 PM Motion to approve April minutes. April minutes approved.

Motion to Adjourn.

1:35PM Meeting adjourned.

UNIVERSITY OF COLORADO DENVER

Downtown Campus Faculty Assembly

Agenda

October 6, 2009

12:30pm-2:30pm

CU 299

Lunch served at 12 noon

- 12:30 PM Meeting Call to Order- John Wyckoff, Chair
- September Minutes to be approved
- 12:35 PM Terry Potter, Assistant Vice Chancellor for Academic Effectiveness
- Update on Accreditation
- 1:00 PM Provost Roderick Nairn
- Provost's Update
- 1:20 PM Kenny Wolf, Director of Outcomes Assessment
- Standardized General Education Testing
- 1:35 PM Roxanne Byrne, Associate Professor/Vice Chair Faculty Council
- Discussion of Five Point Scale
- 1:45 PM Cary Weatherford, Sr. Institutional Planning
- New Science Building
- 2:00 PM Chair's Report
- 2:15 PM Committee Reports
- Academic Personnel Committee
 - Budget Priorities
 - Educational Planning and Policy Committee
 - Learning, Educational Technology, Teaching and Scholarship
- Diversity Committee:
- Disability
 - GLBT
 - Women's Issues
 - Minority Affairs
- 2:25 PM Report from UCDALI,
Report from FACAB
Old Business/New Business
- 2:30 PM Adjournment

Next Meeting: November 3, 2009 12:30-2:30PM CU 299

Downtown Campus Faculty Assembly

Minutes

October 6, 2009

12:30pm-2:30pm

CU 299

Lunch served at 12 noon

- 12:30 PM **Meeting Call to Order- John Wyckoff, Chair**
Motion to approve September minutes; September minutes approved unanimously.
- 12:35 PM **Terry Potter, Assistant Vice Chancellor for Academic Effectiveness**
- Update on Accreditation (See attached PowerPoint)
- 1:20 PM **Kenny Wolf, Director of Outcomes Assessment**
- Regents Resolution handout—(Attached)
 - Regents required all of the campuses in CU System to administer a standardized measure to first year students in the fall and seniors in the spring. Allowed to give students \$25 each for participating.
- Purpose:** Look at institutional effectiveness and to advance student learning Value-added model, look at difference between first year and last year
- Assistant Vice Chancellor, John Lanning volunteered the First Year Seminar classes to participate
- 1:35 PM **Roxanne Byrne, Associate Professor/Vice Chair Faculty Council**
- Annual merit reviews; combined, professional exempt and officers.
 - Professional exempt was changed last year
 - Studied whether a 5 point scale would be appropriate for faculty—suggested we not go to a 5 point scale; really only applies to tenured faculty; already does a good enough job-no need to have TWO lowered categories for tenured faculty; one is sufficient. Stay with 4-point scale in the future.
- 1:45 PM **Cary Weatherford, Sr. Institutional Planning**
- New Science Building (See attached pdf)
- 2:00 PM **Chair's Report**
- Reminder of Fall Open House Oct 25th 11:30-2:30 in Auraria Events Center
 - Registration for Fall Commencement (Hunt presentation at AD/ASG) Online registration for commencement, ordering regalia, etc. UCD homepage. Maneuver through student side of webpage, need EVERY faculty member to register even if you're only

Next Meeting: November 3, 2009 12:30-2:30PM CU 299

slightly interested in participating in commencement. At no cost to faculty; Chancellor's office is picking up tab for regalia rental.

- Auraria Board Meeting-PPT (**attached**) deals with economic impact of Auraria campus on downtown area and on state of CO. Positive view of campus AND UCD. Makes institution the largest campus in the state (with MSCD & CCD & UCD)
- Update on H1N1 flu: student health center is taking the lead on the 20,000 vaccinations requested; administered in priority fashion.
Dr. Nairn: Task force meeting every week to try to deal with H1N1 Issue (website); trying to develop policies and procedures for what could be an enormous medical situation. Vaccines are beginning to arrive in CO. Auraria health center—initially be focused on students. Recommendation is to get vaccinated.

1:45 PM

Provost Nairn Update

- Budget: not much new to say about budget. There will be more cuts; Gov has asked permission to make more cuts but has not got permission yet.
- We are thinking about 3 things we can do to help: stop doing some things, be more efficient, and do some new funds-generating activities.
- UCD is at student capacity, and we're trying to get together with MSU & CCD to see how we can better utilize Fridays for classes.
- Planning for new classroom building down here, but no one thinks that will happen anytime soon—state economy is dry.

Roxanne Byrne: grants for stimulus dollars—do we have a report? What/how many/how much have we received?

Dr. Nairn: around 600 additional proposals were submitted by downtown and AMC. The decisions on what gets funded have been pretty slow as the Fed is learning how to assess the proposals. Every Monday we get an update from Dr. Traystman.

- Mission statement & Branding:
Extensive discussion at last Board of Regents meeting. Mission statement, institutions/campuses, etc rolls over into branding. It is a complex problem, and Landor has not come up with anything that's generated a recommendation that can be acted upon by President Benson and the Board of Regents.
- Regents resolution 2 meetings ago: consolidation remains, but how we'll brand and market the 2 campuses and how they'll related to UCB & UCCS is unclear; no resolution on that just yet.

2:10 PM

Committee Reports

Budget Priorities

In the process of talking about possible cuts—believe that all schools and colleges have some sort of faculty body participate in these conversations.

2:25 PM

Report from UCDALI

Fall even going on—October 28th & 29th all NTT Faculty
(**reference flyer**)

Report from FACAB

New classroom building—we had a presentation on the plans for the new classroom building (Provost Nairn referenced) 117 general assignment classroom, including 500 seat auditorium, several other large lecture halls, smaller classrooms, study group rooms, and office space for all 3 institutions.

Old Business/New Business

- **Pam Laird:** request for your help—the CLAS graduate advising committee met last week and signed a petition to the UC Denver Graduate School to return to the 7 year limit for MA students to finish their degrees. The Graduate School changed to 5 years but most of **our** graduate students are part-time students, and it is difficult for them to get through in 7 years. I'd like to get some feedback from you and your colleagues; please send Pam Laird comments (for OR against) agenda item for next month so we can have a discussion.

2:30 PM **Meeting adjourned.**

UNIVERSITY OF COLORADO DENVER

Downtown Campus Faculty Assembly

Agenda

November 3, 2009

12:30pm-2:30pm

CU 299

Lunch served at 12 noon

- 12:30 PM Meeting Call to Order- John Wyckoff, Chair
- October Minutes to be approved
- 12:35 PM Genia Larson, Director of Outreach and Events
- Upcoming project from Chancellor
- 12:50 PM Provost Roderick Nairn
- Provost's Update
- 1:30 PM Jill Golich Jennings, Campus Planner, AHEC
- Auraria Campus Update
- 1:40 PM David Turnquist, AVC Facilities Operations
- Sustainability on Campus
- 1:50 PM Christine Stroup-Benham
- NSEE report
- 2:00 PM Chair's Report
- H1N1 Update
- 2:15 PM Committee Reports
- Academic Personnel Committee
 - Budget Priorities
 - Educational Planning and Policy Committee
 - Learning, Educational Technology, Teaching and Scholarship
- Diversity Committee:
- Disability, GLBT, Women's Issues, Minority Affairs
- 2:25 PM Report from UCDALI,
- Report from FACAB
- Old Business/New Business
- 2:30 PM Adjournment

Next Meeting: December 1, 2009 12:30-2:30PM CU 299

Downtown Campus Faculty Assembly

Minutes

November 3, 2009

12:30pm-2:30pm

CU 299

Lunch served at 12 noon

- 12:30 PM Meeting Call to Order- John Wyckoff, Chair
- October Minutes approved unanimously
- 12:35 PM Genia Larson, Director of Outreach and Events
- New program unveiled by Chancellor
 - Campaign Chancellor will announce via podcast Giving Back November 2-Feb 1 allow for people to take work time to participate campaign—take a half day of work time to go work for a charity of your choice
 - Sharing charities goals with internal and external communities
- 12:50 PM Provost Roderick Nairn
- Power Point Attached
 - Ways to illustrate the cross-cutting themes: review four themes—do you have a better idea? If so, please share!
 - How to address the issues from the top?
- 1:30 PM David Turnquist, AVC Facilities Operations
- Sustainability on Campus—Power Point Attached
 - Auraria campus is separate—AMC & 3 downtown buildings are overseen by UCD
 - Recycling receptacles are in Auraria campus buildings, but are costly so are mainly across Speer in classrooms
 - AMC is 7th in nation for wind energy
 - Shuttle between AMC & DC averages \$53/per person/per ride—looking into more cost effective opportunities
- 1:40 PM Jill Golich Jennings, Campus Planner, AHEC
- Auraria Campus Update—Power Point Attached
 - There is a 5-year plan in place, with a consistent list: (Science), South Classroom (CCD starting the effort to reevaluate a program plan), New Shared Classroom Building utilizing a “pool system”. New building would add 117 classrooms to Auraria campus.
- 1:50 PM Christine Stroup-Benham
- NSEE report (National Survey of Student Engagement)
 - See attached file Summary

UNIVERSITY OF COLORADO DENVER

- In 2008 UCD received a 20% student response; national average was 36-37% response, which makes UCD reluctant to make decisions based on NSSE
- We are attempting to develop communication to ensure student awareness of NSEE and aware of the changes NSEE could engender at UCD
- There are faculty and student components to the NSEE
- How can we better interface with your school, college or department?? Please give us feedback!

2:00 PM

Chair's Report

- Marguerite Childs is spearheading the institution of a Blackboard shell for every class on Downtown Campus; there is no push to USE the shell, but in the event of an emergency, shells should be easily accessible. ATEL will be offering more training sessions.
- Chancellor Wilson asked for a discussion amongst faculty re: faculty sentiment towards having a commencement speaker (would possibly change format of name reading)
- University Mission Statement: Regents drafted mission from Regents retreat; it went to the President's Office and then back to the Regents in September. Very controversial wording: multi-campus vs. multi-institution. Most recent came out of Regents' Laws & Policies Committee. (Find latest Mission wording attached)

2:25 PM

Committee Reports

- Have been tabled until the December Meeting due to lack of time.

2:30 PM

Adjournment

Downtown Campus Faculty Assembly

Agenda

December 1, 2009

12:30pm-2:30pm

CU 299

Lunch served at 12 noon

- 12:30 PM Meeting Call to Order- John Wyckoff, Chair
- November Minutes to be approved
- 12:35 PM Jill Pollock, Sr. Associate VP & Chief HR Officer
- Retirement Plan Discussion
- 1:05 PM Provost Roderick Nairn
- Provost's Update on Accreditation
 - Other campus updates
- 1:35 PM Chair's Report
- AAUP-Academic Freedom
 - Mission Statement
- 2:00 PM Committee Reports
- Academic Personnel Committee
 - Budget Priorities
 - Educational Planning and Policy Committee
 - Learning, Educational Technology, Teaching and Scholarship
- Diversity Committee:
- Disability, GLBT, Women's Issues, Minority Affairs
- 2:15 PM Report from UCDALI,
- Report from FACAB
- Old Business/New Business
- 2:30 PM Adjournment

UNIVERSITY OF COLORADO DENVER

Downtown Campus Faculty Assembly

Minutes

December 1, 2009

12:30pm-2:30pm

CU 299

Lunch served at 12 noon

Members Attending: John Wyckoff, Roxanne Byrne, Amy Vidali, Pam Laird, Robert Flanagan, David Bondelevitch, Michele Engel, Joe Juhasz

Guests Attending:

Zen Camacho, Vice Provost, AVC Diversity and Inclusion

Laura Goodwin, Associate Vice Chancellor Academic Affairs

Roderick Nairn, Provost

Jill Pollock, Sr. Assoc. VP & Chief HR Officer

- 12:30 PM Meeting Call to Order- John Wyckoff, Chair
- Commencement on December 12th, faculty can still participate
 - November minutes approved unanimously
- 12:35 PM Jill Pollock, Sr. Associate VP & Chief HR Officer
- System announced **proposal** about a month ago @ Faculty Council regarding a possible new early retirement incentive plan.
 - Last February Regents directed the President to look at the creation of early retirement incentives as another fiscal tool. In post-Enron era, we're very constrained on what we can do in light of Federal & State constraints.
 - Still WORKING on proposal. Unlike phased retirement, (multi-year effort to form phased retirement) and that's PRE-retirement. Early incentive is to have someone who is tenured or tenure-track leave University employment, relinquish Tenure, and in return receive some money. Private sector has used this for years. What's different for us as the U of CO is that we can offer such a program to individuals, not just as a program.
 - In all likelihood, this is not what we're looking at here. Most likely more individually tailored, would have certain criteria for applicability. Right now, if under Regent Policy 11H, there's a table of early and normal retirement if a faculty member is 55, 20 years of service, etc. Your administration may identify you, or self-identify, as being interested in pursuing such an incentive.
 - With regard to funding, intent is to have the campuses fund whatever they can do. One campus may say "no need, can't afford it, and won't offer to anyone this year" whereas another campus may offer it to a few specific people, etc.
 - Generally plan would become available at the end of a semester. Features: with a written agreement, the faculty member would

Next Meeting: February 2, 2010 12:30-2:30PM CU 299

receive, over a period of 5 years, 2 years of the base salary at the time of retirement. (Retire at 80k, 160k paid over 5 years and paid into a 403B account). Reason: if paid in cash retiring employee must pay full amount of taxes in the **first** year. If the amount divided by 5 is greater than the IRS maximum annual contribution (2010, 49k) the balance would be paid at the beginning of the 6th year, AND taxed.

- Other constraint: while a recipient is in that 5 year period, that person could NOT work for CU.

1:05 PM

Provost Roderick Nairn

- H1N1 clinic in King Center today-opened up vaccine that they have available beyond the high-risk group.
- No branding updates, still in the President's office
- Spent a lot of time and people coming up with strategic plan to 2020. Was approved by the Regents in 2008. What we've done since then is:
 1. used as basis for discussion in preparation for accreditation & self study.
 2. Asked units to align their strategic plan with the university strategic plan
 3. Have asked all units which activities they had related to all goals and objectives in the strategic plan. In most cases there is some activity. Prioritizing goals and activities is a difficult task. We agreed that it comes down to the Chancellor having to prioritize what gets funding.
- UPAC executive committee came up with prioritization matrix and combined it with the activity matrix which allowed us to see that there are a number of things that are viewed to be high, med, low priorities (associated with activities).

1:35 PM

Chair's Report

- Meeting with the Chancellor & Joint Meeting next Tuesday, December 8th.
- UPAC planning process: Send out Cross-Cutting Themes form, please FA members, FILL IT OUT!
- AAUP-Academic Freedom: Joy Berrenberg brought up a few weeks ago. Deals with a sensitive and important issue for us to deal with. Executive summary document. Hinges on Supreme Court case decided in 2006.
- Regents law 5 dealing with faculty and academic freedom. This portion doesn't have the wording suggested by AAUP, especially with regard to shared governance. AAUP thinks most universities should review and revise the policies to make sure they include the wording that ensure faculty rights are not infringed upon.

- Mission Statement being developed @ System level. This originated out of a Board of Regents Retreat last July.

2:00 PM

Committee Reports

- Academic Personnel Committee
- Budget Priorities—as Dr. Nairn mentioned we've been discussing different ways of planning—most important is engagement of faculty participation in the schools and colleges. Budget Priorities Committee Executive Committee drafted a document Dr. Nairn took to Dean's retreat, which included setting up process of recognition for faculty. Based on principle that if there ARE cuts, then if people are able to participate in making the decisions of what is cut, they're more likely to accept what happens.
- Educational Planning and Policy Committee
- Learning, Educational Technology, Teaching and Scholarship
- Diversity Committee:
Disability, GLBT, Women's Issues, Minority Affairs

2:15 PM

Report from UCDALI

- Had successful elections, and two successful events this semester thanks to Faculty Assembly support.
- Going back to 1999...who came through Personnel Committee & set up reporting on NTT issues. UCDALI is now requesting feedback.
- Ongoing project of meeting with the Deans. Brand new campus-wide award, which is the first award to go to a UNIT rather than an individual, and it's regarding best practices toward NTT. Money to come from Chancellor's Office.

Report from FACAB: disconnect between how classrooms come equipped and are designed; faculty wants more input on this. FACAB may send out a survey on faculty's "Dream Classroom"

Old Business/New Business

Roxanne Byrne: Task force on efficiency is about to address a new set of priorities to roll out, so if any of you forgot to send in your comments to the TFE, do it now, because group is going to look at them.

2:30 PM

Adjournment