

**CU Denver Educational Policy and Planning Committee**

September 26<sup>th</sup>, 2013 meeting

Agenda

Elect officers for 2013-14

Discuss our 2013 operating procedures

LETTS committee representative

Rebecca's EPUS report

Hamilton's report

Look at policies that we need to consider and present to Faculty Assembly

MOOCS

UCD teaching goals and values from Jeff Franklin

Upcoming issues?

**CU Denver Educational Policy and Planning Committee (EPPC)**

Meeting Minutes

Thursday, September 26<sup>th</sup>, 2013

King Center, Room 515, 1-2

**Present:** Rebecca Hunt (Chair), Hamilton Bean, Christine Martell, Ellen Metter

**1. Elect officers for 2013-14**

**Chair:** Rebecca Hunt

**Secretary:** Lanny Devuono

**Chair-elect:** TBD

**2. Follow-up on draft IT policies.** Hamilton Bean

The IT Governance Committee has created draft policies on topics related to educational technology at CU. The drafts have been approved by the IT Governance Committee but is now being reviewed by the appropriate faculty bodies. The Teaching and Learning Governance Committee has these questions: shall these policies be vetted, evaluated through the lens of teaching and learning only, through the EPPC and then passed on to Faculty Assembly? Or go direct to Faculty Assembly? The EPPC Chair will consult with the Faculty Assembly Chair for recommendation on next steps.

**3. EPPC organization, goals, and procedures.**

Rod Muth has compiled suggestions. Final statement on organization, goals, and procedures should be complete by December. To assist with this task and assure non-duplicative and appropriate goals, the EPPC Chair will ask the Chair of Faculty Assembly for a listing of all current University Committees and a short description of their value-added purpose. The Library content will be written to clarify that EPPC would not be duplicating the role of the tri-institutional faculty/student Library advisory committee now in place.

**4. Essential Learning Outcomes (ELO's).**

Overview: Jeff Franklin is reviewing 15 ELO's (documents attached) with campus departments. EPPC's input:

**a. Overarching support of the ELOs**

**b. The opinion that each unit should modify the ELO's as best appropriate for teaching and learning needs. No one unit is expected to require and assess all fifteen ELO's.**

**c. Question: what kind of administrative support can each department expect to maintain a learning outcome environment?**

**5. Current/upcoming Educational Policy and University Standards (EPUS) Issues.**

Rebecca Hunt

- a. **EPPC reviewed the updated Program Discontinuance Policy.** Concern was voiced over the withdrawal of the possibility severance for NTTF members who had been employed 7+ years in discontinued programs and could not be placed in an alternate position. This option is offered to Tenured/Tenure Track faculty members. Rebecca Hunt will bring concern to EPUS.
- b. **Comments on MOOC's?** Though quality classes have been taught on MOOC's, a high proportion of MOOC's are not completed. There's interest in seeing if CU Denver is successful in encouraging participants to complete classes. Its possible this is a "fad" though also seems probable these classes will evolve to be of great interest to certain discipline/groups or groups with specialized educational interests and no interest to others. Is it expected that all Library resources will be available to MOOC students, as they are to CU students abroad?
- c. **Coming to EPUS.**

**Discussion on uniform grading policy for pass/fail classes.** One model at another school, to encourage enrollment in non-major or potentially overwhelming classes, was to allow enrolled students to either receive a grade if the grade they earned was high or to receive a pass/fail if their grade was lower than their norm.

**Service recognition.** A move to more standardize Service recognition from department to department. Is all service – departmental, University, professional, community – being acknowledged in evaluations; for merit; on FRPA's. Right now recognition varies widely.

**Next Meeting:** Date/time to be announced.

**Draft agenda items:** Look further at ELO's. Continued work on EPPC goals/organization/procedures.

**Minutes submitted by Ellen Metter**

**CU Denver Educational Policy and Planning Committee**

October 28<sup>th</sup>, 2013 meeting 11AM King Center 515

Agenda

Introduce Rodney Muth, his comments on operating procedures and committee function

Rebecca's EPUS report

Elect Vice Chair for 2013-14

LETTS committee representative

Hamilton's report

Discuss and fine tune our 2013 operating procedures (attached)

Look at policies that we need to consider and present to Faculty Assembly

MOOCS

Upcoming issues?

## **Minutes EPPC--October 29, 2013—Lanny DeVuono**

The next meeting will be Tuesday December 10<sup>th</sup> at 11AM in KC 515.

We will conduct all intervening business by email.

Rebecca Hunt (History), Ellen Metter (Library), Hamilton Bean (Communication), Lanny DeVuono (Visual Arts), Cheryl Matias (Education)

### **I. General Notes (Rebecca Hunt)**

The Chair of EPPC has to attend Faculty Assembly (FA) and at FA, policies proposed by Regents have to be reviewed every 3 years; when reviewed, FA members get to make comments. EPPC comments as well.

- Review of Regent policy APS 1019(sent 10/28/13)

**Approved by above members of EPPC**

### **II. EPPC Committee Elections**

- Move to re-elect Rebecca as Chair, and Hamilton as vice-Chair

**Approved by above members of EPPC**

### **III. Roles/responsibilities explained to new member, Cheryl Matias:**

- 2 year appointments to EPPC
- We are a committee of Faculty Assembly
- EPPC should review Regents policies (see above) and pass information on to Colleges
- EPPC sends out reps to other committees as needed (Hamilton is on the IT committee)
- EPPC is faculty and program focused

Question asked: does EPPC generate policies; answer: no--but EPPC does critique existing policies. We can ask the Faculty Assembly's Executive Committee to look at issues we see as important

### **IV. IT Governance (Hamilton Bean)**

Part of a teaching/learning IT group, HB acts as a rep to the FA bringing IT's draft policies (re off-site access, passwords, etc.) to FA. This is still in progress, but EPPC will look at them and suggest changes if needed. HB will send out the drafts before the next meeting.

### **VI. Regents Policy on Chairs (discussion)**

- LDeV brought up issue of College of Education which doesn't have "chairs" as such; do their "program leads" function as chairs? Rebecca will talk to Pam Laird (Academic Personnel Committee) to ask if this is something EPPC needs to review.

**Approved by above members of EPPC**

### **VII. EPPC\_Suggestions for Committee Organizing Goals & Procedures (discussion)**

- What is the mechanism by which the committee is tasked, or takes up, a particular issue? Who chooses which policies should be reviewed? Answer is the Faculty Assembly; R. will amend document to reflect that process. (all items come to us through the FA)
- Foci part of document can be removed or adapted as possibly redundant
- Editing language under “Operating Procedures...” RH will sent out again.

**CU Denver Educational Policy and Planning Committee**

December 10<sup>th</sup>, 2013 meeting 11AM King Center 515

Agenda

Rebecca's EPUS report

discussion on insertion of "leadership" into the Service APS to report back to EPUS

LETTS committee representative

Hamilton's report

Discuss and fine tune our 2013 operating procedures

Look at policies that we need to consider and present to Faculty Assembly

MOOCS

ELO resolution

Upcoming issues?

## **CU Denver Educational Policy and Planning Committee**

December 10<sup>th</sup>, 2013 meeting 11AM King Center 515

**Attending:** Rebecca Hunt (Chair), Hamilton Bean, Cheryl Mathias, Ellen Metter (Secretary of the day).

### **1. EPUS report (Hunt).**

#### **Discussion on insertion of “leadership” into the Service APS to report back to EPUS.**

*Moved by Bean; 2<sup>nd</sup> by Mathias; approved by Committee:*

The opinion of the committee is that the word “leadership” may connote a higher level of responsibility and action than “service” alone.

Though the committee agreed an exact definition of “leadership” is too prescriptive, it was noted that “leadership” could encompass notable initiative by a faculty member as well as additional the work through assigned responsibilities.

### **2. Program prioritization (Hunt).**

This Regent mandated program will be overseen by the Budget Planning Committee. Outcomes will likely include improvements to current programs and recognition of strong programs.

### **3. LETTS committee representative (Hunt)**

An EPPC representative for LETTS would be redundant. LETTS members already report out to other committees with EPPC representatives as members.

### **4. IT Teaching and Learning Governance Committee – draft policies. (Bean)**

Tabled. No update on status of draft policies.

### **5. Essential Learning Outcomes (ELO) Resolution (Hunt). Small edits made to document.**

*Moved by Bean; 2<sup>nd</sup> by Mathias; approved by Committee:*

EPPC supports, verbatim, the draft of the ELO Resolution being forwarded to Faculty Assembly for review.

### **6. MOOCS . (Hunt)**

Discussion of model and rubrics.

*Moved by Mathias; 2<sup>nd</sup> by Bean; approved by Committee.*

Chair will create draft document for Faculty Assembly reflecting Committee opinion.

### **7. Final revisions to Organizing Goals and Procedures of EPPC.**

*Moved by Metter; 2<sup>nd</sup> by Mathia; approved by Committee.*

Final version approved. Hunt will incorporate final changes