



# Inclusive Excellence Grants Application for Events, Conference and Travel and Professional Development

**Overview\***

*Provide an overview of your program.*

**Justification\***

*How does the purpose of the grant request align with the University's DEI goals, support CU Denver's Goal 1 of becoming an Equity Serving Institution and/or advance DEI-related outcomes as identified in the 2030 Strategic Plan?*

**Evaluation\***

*What sort of data will be collected to measure the impact of your grant request? What outcomes will be delivered that are consistent with campus-wide DEI goals?*

*\* = Required Field, characters limited to the size of the text field*

**Funding\***

*Have you secured (or are you considering) any other funding sources? If yes, please explain.  
Grant applications that are cost shared will have a higher potential to be approved.*

[Empty text box for funding source explanation]

**Do you agree to follow all funding rules of the grant\*:**

*Funding will be awarded post event, conference or professional development program.  
All activities and expenses must occur during the spring 2025 semester. (January 2025 - May 2025)  
If awarded, funds will be transferred to a speedtype after completion of the program. You must provide  
a 610/611 speedtype to receive funds.  
All travel, airfare must be booked through Concur/Christopherson Business Travel.  
The Office for DEI does not cover personal reimbursements, book travel or manage any purchases for  
awarded grants.  
All CU Denver procurement and finance rules must be followed.*

**YES                      NO**

**Estimated Expenses\*** *Please list all estimated expenses and an estimated total.*

**Estimated Total:**

<b>Anticipated Expenses</b>	<b>Estimated Cost</b>
Conference Registration Fee	
Flight	
Hotel	
Per Diem (meals) Per Day	
Car Rental/Ride Shares	
Event Catering	
Event Venue Rental	
Event Marketing and Promotion	
Event Speaker/Presenter	
Event AV Rental	

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**Additional Questions for Conference and Travel Grants**

**Link to conference**

**Dates of Conference**

**Location (City, State)**

**Will you be presenting at the conference?**

**YES**

**NO**

**Specific sessions, speakers or activities related to DEI you will be attending at the conference.**

**Additional information about the conference:**

*Additional Questions for Student Groups requesting Conference and Travel*

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**Please list all students who will be receiving funding from this grant. To receive funding as a student group you must have 5 or more students listed.**

<b>First and Last Name</b>	<b>CU Denver Email</b>	<b>Student ID Number (SID)</b>

**Are all students listed on this application currently enrolled at CU Denver?**

- YES**
- NO**

*\* = Required Field, characters limited to the size of the text field*

## Additional Questions for Professional Development

### Type of Professional Development Funding Requested:

- Continuing Education (class or workshop focusing on DEI)
- Participation in a professional organization
- DEI based training
- Other:

### What skills will be gained through this professional development opportunity?

### How will these skills assist you at your position at CU Denver?

### How will this opportunity expand your professional network?

### Additional information about the Professional Development Request:

## Additional Questions for Events

**Event Date**

**Start and End Time**

**Location**

**Estimated number of attendees**

**Target population/attendees (who is this event open to)**

**Additional information about the event:**