

An Appointment Campaign is an important feature that allows staff members to reach out to specific populations of students to encourage them to schedule appointments. This functionality is commonly used when you have identified a population of students in need of additional support, and you are sending them a request to schedule an appointment with you.

Targeted advising campaigns enable advisors to operationalize a proactive approach to advising students by directing outreach to specific populations of students in need of supplemental attention. By putting a special focus on the students who they can help the most or with actionable next steps, advisors are able to maximize the overall impacts of their efforts.

Time to Launch Your Campaign

Campaigns can also be located as a Quick Link on the Home page.

The screenshot displays the 'Spring 2021 CU Campaigns' interface. On the left is a navigation sidebar with icons for home, messages, calendar, and other functions. The main content area is titled 'Spring 2021 CU Campaigns' and includes tabs for 'Progress Report Campaigns', 'Enrollment Censuses', and 'Appointment Campaigns'. Below the tabs is a table of campaigns:

Campaign Name	Created on	Response	At-Risk
First Week Absences Report Sprin...	01/25/2021	21%	2%
TEST No Show Spr 21	01/11/2021	0%	0%
Progress Report Spr2021Test 2	01/08/2021	0%	0%
Spring 2021 EA Test	01/06/2021	0%	0%

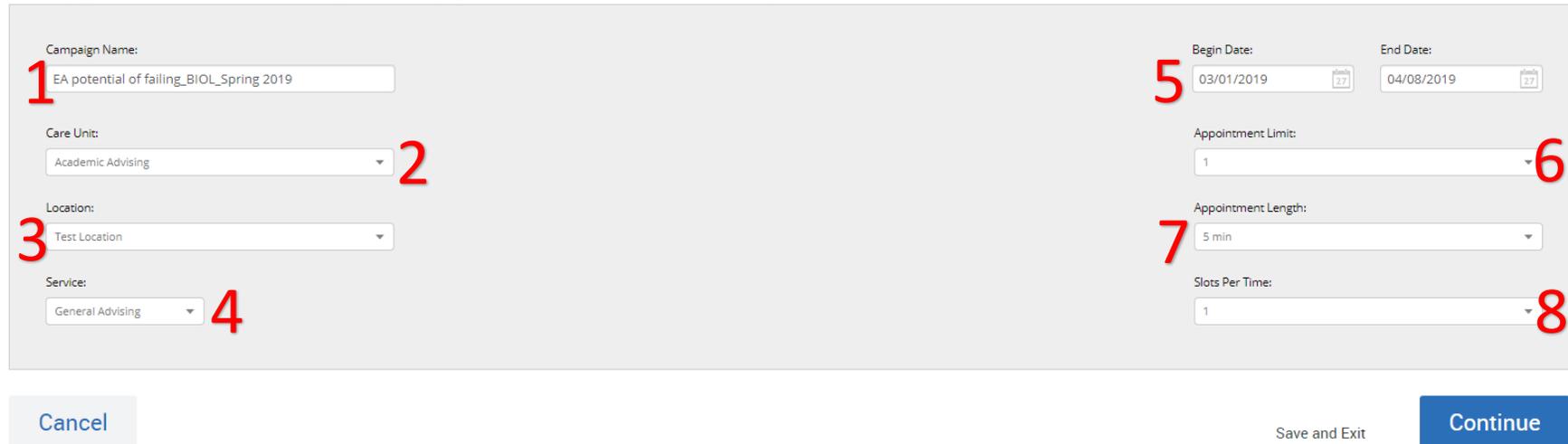
On the right side, the University of Colorado Denver logo is visible above an 'Actions' sidebar. The 'Actions' sidebar contains the text 'I want to create a new...' followed by three links: 'Progress Report Campaign', 'Enrollment Census Campaign', and 'Appointment Campaign'. The 'Appointment Campaign' link is highlighted with a red rectangular box.

At the bottom of the page, there is a footer with the EAB logo and links for 'Privacy Policy', 'Legal Disclaimer', 'Terms of Use', and 'Download Acrobat Reader'. The footer also includes the text '© 2021 EAB. All Rights Reserved. Release Version: 20.2.3.1' and a refresh timestamp: 'Page last refreshed at 12:50pm. All times listed are in Mountain Time (US & Canada)'. There is also a link for 'Additional Modes'.

New Invitation Campaign ?

Define Campaign

The campaign name and dates will be visible on the Appointment Campaigns Tab and the Student Profile for users who have permission to view it.



The screenshot shows a form for defining a campaign. It includes the following fields and callouts:

- 1** Campaign Name: EA potential of failing_BIOL_Spring 2019
- 2** Care Unit: Academic Advising
- 3** Location: Test Location
- 4** Service: General Advising
- 5** Begin Date: 03/01/2019
- 6** Appointment Limit: 1
- 7** Appointment Length: 5 min
- 8** Slots Per Time: 1

Buttons: Cancel, Save and Exit, Continue

- 1.** Campaign Name: Campaign Name is visible to the person creating the campaign and any other users who have access to view campaigns, but not visible to the student. Make sure that you adhere to naming policy, otherwise other users will not be able to evaluate the impact of your campaigns. (Purpose of Campaign_DEPARTMENT_Term Info email Nimol.hen@ucdenver.edu for exact naming conventions).
- 2.** Care Unit: Select the Care Unit to host the Appointment Campaign.
- 3.** Location: Select the location of where the appointment(s) will be held.
- 4.** Service: Select the Student Service that will be associated with the campaign. This will appear in the default student message and summary report.
- 5.** Begin and End Date: These are the dates that you want students to start and stop making appointments for the campaign.
- 6.** Appointment Limit: This will determine how many appointments you wish for the student to schedule during the campaign.
- 7.** Appointment Length: This is where you define exactly how long the appointment will be. Durations begin at a 5 minute length and will be determined by your configuration.
- 8.** Slots per Time: Appointments can be individual or group. By adding more than one "slot per time", you can have a group appointment.

EA potential of failing_BIOL_Spring 2019

Add Students To Campaign

Invite All My Assigned Students ▶

Advanced Search ▼

Saved Searches -

Keywords (First Name, Last Name, E-mail, Student ID)?

Student Information First Name, Last Name, Student ID, Category, Tag, Gender, Race, Watch List ▼

Enrollment History Enrollment Terms ▼

Area of Study College/School, Degree, Concentration, Major ▼

Performance Data GPA, Hours, Credits ▼

Term Data Classification, Term GPA ▼

Course Data Course, Section, Status ▼

Assigned To Advisor ▼

Success Indicators Predicted Risk Level, Success Markers ▼

Search My Students Only Include Inactive

[< Back](#)[Continue >](#)

After entering the details on the Define Campaign page, click **Continue**.

You have several ways to search for and select your students.

- **Invite All My Assigned Students:** Adds all students assigned to you to the campaign.
- **Advanced Search:** Use the Advanced Search filters to find and select students. After starting the search, you will be presented with a list of students. Select the students you wish to add and then choose “Add Selected Users” and “Search for More” from the actions menu.

Add Students To Campaign

Invite All My Assigned Students

Advanced Search

Saved Searches ▾

Standard User Type: **Majoring In: Biology (BIOL-B5) OR Biology (BIOL-ADL)** x **Term Data: Fall 2018** x **Classified As: Freshman** x

Search Modify Search

Actions ▾

<input type="checkbox"/> ALL		STUDENT NAME	ID
<input type="checkbox"/>	1	Achziger, Keenan	106228278
<input type="checkbox"/>	2	Ahmad, Ramsha	109006204
<input type="checkbox"/>	3	Ahmed, Hibah	107484750
<input type="checkbox"/>	4	Al Rasheed, Marah	109128256
<input type="checkbox"/>	5	Al Rawe, Afnan	108732442
<input type="checkbox"/>	6	Al Taei, Mustafa	108980815
<input type="checkbox"/>	7	Al-Salman, Mariam	109022746
<input type="checkbox"/>	8	Alabkari, Hassan	107560866
<input type="checkbox"/>	9	Al dawood, Mithan	107551383

Previous 1 Next

293 total results

< Back

Continue >

You will see your search criteria listed at the top of your search results. Add all students from your search to your campaign or select certain students from the group.

Search Modify Search

Actions ▾

ALL

Search Modify Search

Actions ▾

- Add Selected Users and Search For More
- Show/Hide Columns

Once finished, click Continue to move to the next page. You will be asked to review the students in the campaign. If these are correct, click Continue.

EA_potential of failing_BIOL_Spring 2019

Review Students In Campaign

Actions ▾	
<input type="checkbox"/>	Remove Selected Users
<input type="checkbox"/>	NAME
<input type="checkbox"/>	Ahmad, Ramsha
<input type="checkbox"/>	Ahmed, Hibah
<input type="checkbox"/>	Al Rasheed, Marah
<input type="checkbox"/>	Al Rawe, Afnan
<input type="checkbox"/>	Al Taei, Mustafa
<input type="checkbox"/>	Al-Salman, Mariam
<input type="checkbox"/>	Alabkari, Hassan
<input type="checkbox"/>	ALdawood, Mithaq
<input type="checkbox"/>	Algharib, Dhari
<input type="checkbox"/>	Alhaddad, May
<input type="checkbox"/>	Al-Abbas

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Add More Students

Save and Exit

Continue

You can also remove students from the campaign. For example, if you met with one of the students already and do not need them to come in again during the campaign period, they can be removed.

EA_potential of failing_BIOL_Spring 2019

Add Organizers To Campaign

 Include Appointment Availabilities?

ID	NAME	AVAILABLE TIMES
<input type="checkbox"/>	Jaimie Carrington	For: Appointments/Drop-Ins Mon-Fri 9:30am-6:00pm (February 26, 2019 - April 30, 2019)

[< Back](#)

Save and Exit

[Continue](#)

You will need to select yourself as staff for the campaign. You may also have the option to select additional staff to make them available for appointments based on the campaign.

If you do not plan to dedicate specific time towards the campaign, you can use appointment availability by clicking the indicator in the top-right corner. 

NOTE: Staff will need to have availability defined before they can be added to an appointment campaign. **If you do not see staff you expected to have availability, make sure their calendars and availability are up-to-date.**

Review the Message to the Students

Define Campaign > Review Students > Add Staff > Compose Message > Confirm & Send

EA_potential of failing_BIOL_Spring 2019

Compose Your Message

{student_first_name}, Schedule an Academic Advising appointment

B *I* Paragraph - Merge Tags -

Please schedule your Academic Advising appointment.

Hello {student_first_name};

Please schedule an appointment for General Advising at Biology Advising. To do so, please click the following link, select a time that works with your schedule, and click Save. You will receive an email confirming the appointment time and details.

{schedule_link}

Thank you!

Available Merge Tags: {student_first_name} inserts the student's first name {student_last_name} inserts the student's last name {schedule_link} inserts a link to schedule the appointment

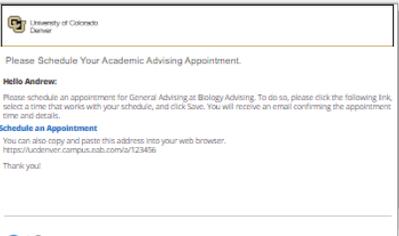
Add Attachment:

Select file to attach

Instructions or Notes for Landing Page

Preview Email Preview Landing Page

Andrew, Schedule An Academic Advising Appointment



The preview shows the email content: University of Colorado Denver logo, subject line, greeting to Andrew, instructions to schedule an appointment, a link to the scheduling page, and a thank you message.

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Save and Exit

Continue

Composing Your Message

EA_potential of failing_BIOL_Spring 2019

Compose Your Message

{student_first_name}, Schedule an Academic Advising appointment

B *I* Paragraph Merge Tags

Please schedule your Academic Advising appointment.

Hello {student_first_name}:

Please schedule an appointment for General Advising at Biology Advising. To do so, please click the following link, select a time that works with your schedule, and click Save. You will receive an email confirming the appointment time and details.

{schedule_link}

Thank you!

P

Available Merge Tags: ?

{student_first_name}

Inserts the student's first name

{student_last_name}

Inserts the student's last name

{schedule_link}

Inserts a link to schedule the appointment

Add Attachment:

Select file to attach



Your next step is to compose the message that you will send to students. This invitation to schedule an appointment through the campaign will appear in a preview below the message and include information about how to use merge tags. **DO NOT REMOVE THE SCHEDULE LINK FROM THE EMAIL BODY.**

Preview Landing Page

Your Specific Instructions Here

Preview Email Preview Landing Page

Your Specific Instructions Here

All Filters

EA EABERT Advisor
Academic Success Center

Wed, Aug 19

Thu, Aug 20

Fri, Aug 21

Sat, Aug 22

Sun, Aug 23

Mon, Aug 24

Tue, Aug 25

Wed, Aug 26

Thu, Aug 27

Fri, Aug 28

Sat, Aug 29

Sun, Aug 30

Mon, Aug 31

People

< Back

Save and Exit

Continue

You can include specific instructions to students who schedule an appointment through the link here. This is a good place to remind students to check for the confirmation email.

Comments are not required, so you can also add instructions regarding the information you want students to supply.

Once you have finished reviewing what the student receives, select Continue.

EA_potential of failing_BIOL_Spring 2019

Confirm & Send

Care Unit: Academic Advising	Start Date: 03/05/2019	End Date: 03/19/2019
Location: Biology Advising	Appt Length: 5 minutes	Slots Per Time: 1
Service: General Advising	Appt Limit: 1	Organizer Attendee Reminders: <input checked="" type="checkbox"/> E-mail <input checked="" type="checkbox"/> SMS
		Non Organizer Attendee Reminders: <input checked="" type="checkbox"/> E-mail <input checked="" type="checkbox"/> SMS
Subject {\$student_first_name}, Schedule an Academic Advising appointment		
Email Preview View	Invitees: View All (292)	Included organizers View All (1)

[< Back](#)[Save and Exit](#)[Send](#)

Once you have finished your message, your campaign is ready to begin. Take time to review the summary of information here.

What Students See (if they have access to Navigate)

Upon Log in



Student Home



Melissa, please respond to the following appointment request(s):

- Jaimie Carrington would like you to create an appointment by **Monday, April 08, 2019** [Schedule This Appointment](#)

[Class Information](#) [Reports](#) [Calendar](#)

Classes This Term

<input type="checkbox"/>	CLASS NAME	PROFESSOR	DAYS/TIMES	MID	FINAL
<input type="checkbox"/>	BIOL-2051-003 General Biology I	Christopher Miller	MW 12:30p-1:45p North Classroom Building-3207		
<input type="checkbox"/>	BIOL-2071-008 General Biology Lab I		R 11:00a-1:45p Science Building-2099		
<input type="checkbox"/>	CHEM-2031-002 General Chemistry I	Priscilla Crocker	TR 9:30a-10:45a North Classroom Building-1130		
<input type="checkbox"/>	CHEM-2038-001 General Chemistry Lab I		M 8:00a-11:50a Science Building-3109		
<input type="checkbox"/>	ENGL-2030-H02 Core Composition II	Lisa Spears	T 11:00a-12:15p North Classroom Building-3010		
<input type="checkbox"/>	PMUS-1001-E02 Music Appreciation	Pete Ellingson			

[Get Assistance](#)

Quick Links

[Take me to...](#)

[School Information](#)

Upcoming Appointments

You have no upcoming appointments.

Landing Page



What type of appointment would you like to schedule?

Academic Advising

Service

Enrollment Requirements

Pick a Date

February 2021							2
Su	Mo	Tu	We	Th	Fr	Sa	
	1	2	3	4	5	6	
7	8	9	10	11	12	13	
14	15	16	17	18	19	20	
21	22	23	24	25	26	27	
28							

Would you like to share anything else?

Add your comments here

Email Reminder

Reminder will be sent to austin.banks@ucdenver.edu

Text Message Reminder

Phone Number for Text Reminder

Schedule



Wed, Feb 3rd

- 9:55 - 10:00 AM
- 10:00 - 10:05 AM
- 10:05 - 10:10 AM
- 10:10 - 10:15 AM
- 10:15 - 10:20 AM
- 10:20 - 10:25 AM
- 10:25 - 10:30 AM
- 10:40 - 10:45 AM
- 10:45 - 10:50 AM
- 10:50 - 10:55 AM
- 10:55 - 11:00 AM
- 11:00 - 11:05 AM
- 11:05 - 11:10 AM

Show more ▾

Thu, Feb 4th

- 8:00 - 8:05 AM
- 8:05 - 8:10 AM
- 8:10 - 8:15 AM
- 8:15 - 8:20 AM
- 8:20 - 8:25 AM
- 8:25 - 8:30 AM
- 8:30 - 8:35 AM
- 8:45 - 8:50 AM
- 8:50 - 8:55 AM
- 8:55 - 9:00 AM
- 9:00 - 9:05 AM
- 9:05 - 9:10 AM
- 9:10 - 9:15 AM

Show more ▾

Fri, Feb 5th

- 8:00 - 8:05 AM
- 8:05 - 8:10 AM
- 8:10 - 8:15 AM
- 8:15 - 8:20 AM
- 8:20 - 8:25 AM
- 8:25 - 8:30 AM
- 8:30 - 8:35 AM
- 8:45 - 8:50 AM
- 8:50 - 8:55 AM
- 8:55 - 9:00 AM
- 9:00 - 9:05 AM
- 9:05 - 9:10 AM
- 9:10 - 9:15 AM

Many students forget to select the schedule button so the appointment is not scheduled. They do not receive a confirmation email.

Reviewing your Success

Spring 2019 Campaigns

Progress Report Campaigns | Enrollment Censuses | **Appointment Campaigns**

Filter by care unit: All care units View only my campaigns

NAME	STATS
 EA potential of failing_BIOL_Spring 2019 ACADEMIC ADVISING 03/01/2019 - 04/08/2019	 Appts. Made (16%)  Reports Created (33%)  Attend. Rate (5%)
 Test ACADEMIC ADVISING [Expired] 11/10/2017 - 11/24/2017	 Appts. Made (0%)  Reports Created (0%)  Attend. Rate (0%)



Actions

I want to create a new...

- [Progress Report Campaign](#)
- [Enrollment Census Campaign](#)
- [Appointment Campaign](#)

Progress Reports

- [All Progress Reports](#)
- [Detail Progress Reports](#)
- [At-Risk Progress Reports](#)
- [Detail At-Risk Progress Reports](#)

Enrollment Census Reports from Campaign Only

- [Census Detail](#)

On the Appointment Campaigns tab, you will see three at-a-glance statistics if the campaign is active: Appts. Made, Reports Created, and Attend. Rate.

- **Appts. Made:** The percentage of appointments scheduled by students on the outreach list
- **Reports Created:** Of the appointments scheduled, percentage of advising summary reports filed for those appointments
- **Attend. Rate:** Of the appointments scheduled and summary reports filed, percentage of students marked as having attended the appointment

You can also make updates:

- **Edit Campaign Details:** With this option, you can edit anything about the appointment campaign. When those changes have been saved, they will automatically apply to all students who still are required to make an appointment. Students who have already created their appointment(s) will not be affected by the changes. You can also add new students.
- **Delete This Campaign:** You can use this option to delete an existing campaign. However, deleting this campaign will NOT remove any student appointments that have already been scheduled.
- **Export Student List:** You can use this option to export the list of students included in this campaign as a CSV file.

Select your Campaign



Appointment Campaigns > EA potential of failing_BIOL_Spring 2019

03/01/2019 - 04/08/2019

<input type="checkbox"/> All Appointments Made <input type="checkbox"/> Some Appointments Made <input type="checkbox"/> No Appointments Made <input type="checkbox"/> Reports Created <input type="checkbox"/> Eligible Appointments								
Actions ▾								
<input type="checkbox"/>	INDEX	APPT DATE	APPT TIME	STUDENT	STUDENT ATTENDED?	AT-RISK?	APPT CREATED ON	
<input type="checkbox"/>	16	03/13/2019	9:00a-9:30a	Gonzalez Garcia, Ashley	No	No	03/11/2019	View Details
<input type="checkbox"/>	17	03/13/2019	9:30a-10:00a	Banegas Ortiz, Kathia	No	No	03/11/2019	View Details
<input type="checkbox"/>	18	03/13/2019	10:00a-10:30a	Miller, Tyra	No	No	03/11/2019	View Details
<input type="checkbox"/>	19	03/13/2019	4:30p-5:00p	Pisarenko, Kristina	No	No	03/11/2019	View Details
<input type="checkbox"/>	20	03/14/2019	8:00a-8:30a	Painter, Quinn	No	No	03/11/2019	View Details
<input type="checkbox"/>	21	03/14/2019	8:30a-9:00a	Patel, Harshil	No	No	03/11/2019	View Details
<input type="checkbox"/>	22	03/14/2019	9:00a-9:30a	Orozco, Luis	No	No	03/11/2019	View Details
<input type="checkbox"/>	23	03/14/2019	10:00a-10:30a	Yun, Casey	No	No	03/11/2019	View Details
<input type="checkbox"/>	24	03/14/2019	12:30p-1:00p	Sawaged, Sophia	No	No	03/11/2019	View Details
<input type="checkbox"/>	25	03/14/2019	4:00p-4:30p	Pham, Amy	No	No	03/11/2019	View Details
<input type="checkbox"/>	26	03/14/2019	4:30p-5:00p	Xiong, Katelin	No	No	03/11/2019	View Details
<input type="checkbox"/>	27	03/21/2019	8:15a-8:20a	Nguyen, Melissa	No	No	03/11/2019	View Details

Options

- [Edit Campaign Details](#)
- [Delete This Campaign](#)
- [Export Student List](#)

Campaign Information

Care Unit
Academic advising

Service
General Advising

Location
Test Location

Default Appointment Length
5min

Slots Per Time
1

Appointment Limit
3

Send Email Reminders to Organizer Attendee
No

Send SMS Reminders to Organizer Attendee
No

Send Email Reminders to Non-Organizer Attendees

All Appointments Made: Lists all the appointments that have been made. If students are allowed to make multiple appointments, you will see their names for each appointment made from the campaign link.

Some Appointments Made: Lists who has made at least one appointment and, if applicable, how many remaining appointments a student can make.

No Appointments Made: Lists students who have not made an appointment yet with the campaign link.

Reports Created: Displays report summaries for all associated appointments.

Eligible Appointments: If students in the campaign make appointments outside of the campaign link, you can view them here to link the appropriate meetings with the campaign.

This grid will display all eligible appointments that have been scheduled outside of the campaign link. Eligible appointments only include appointments containing the same location, service, and students selected when creating the campaign.

Actions ▲					
INDEX	DATE	STUDENT	ORGANIZER	SERVICES / COURSE	
<input checked="" type="checkbox"/>	1	03/14/2019 09:30 AM	Emilio Gomez	Carrington, Jaimie	General Advising
<input checked="" type="checkbox"/>	2	03/14/2019 01:30 PM	Cullan Gramlich	Carrington, Jaimie	General Advising
<input checked="" type="checkbox"/>	3	03/13/2019 08:00 AM	Christina Brenner	Carrington, Jaimie	General Advising

If students do not respond to the initial request or if you need to meet with a student again, you can resend the request by selecting the actions button on the Some or No Appointments Made tabs.

Actions ▲	
<input type="checkbox"/>	Resend Appointment Request
<input type="checkbox"/>	Send a Message
<input type="checkbox"/>	Add Note amsha
<input type="checkbox"/>	Add Tag afnan

Editing the Campaign



Appointment Campaigns > EA potential of failing_BIOL_Spring 2019

03/01/2019 - 04/08/2019

[All Appointments Made](#)
[Some Appointments Made](#)
[No Appointments Made](#)
[Reports Created](#)
[Eligible Appointments](#)

Actions ▼									
<input type="checkbox"/>	INDEX	APPT DATE	APPT TIME	STUDENT	STUDENT ATTENDED?	AT-RISK?	APPT CREATED ON		
<input type="checkbox"/>	16	03/13/2019	9:00a-9:30a	Gonzalez Garcia, Asnley	No	No	03/11/2019	View Details	
<input type="checkbox"/>	17	03/13/2019	9:30a-10:00a	Banegas Ortiz, Kathia	No	No	03/11/2019	View Details	
<input type="checkbox"/>	18	03/13/2019	10:00a-10:30a	Miller, Tyra	No	No	03/11/2019	View Details	
<input type="checkbox"/>	19	03/13/2019	4:30p-5:00p	Pisarenko, Kristina	No	No	03/11/2019	View Details	
<input type="checkbox"/>	20	03/14/2019	8:00a-8:30a	Painter, Quinn	No	No	03/11/2019	View Details	
<input type="checkbox"/>	21	03/14/2019	8:30a-9:00a	Patel, Harshil	No	No	03/11/2019	View Details	
<input type="checkbox"/>	22	03/14/2019	9:00a-9:30a	Orozco, Luis	No	No	03/11/2019	View Details	
<input type="checkbox"/>	23	03/14/2019	10:00a-10:30a	Yun, Casey	No	No	03/11/2019	View Details	
<input type="checkbox"/>	24	03/14/2019	12:30p-1:00p	Sawaged, Sophia	No	No	03/11/2019	View Details	
<input type="checkbox"/>	25	03/14/2019	4:00p-4:30p	Pham, Amy	No	No	03/11/2019	View Details	
<input type="checkbox"/>	26	03/14/2019	4:30p-5:00p	Xiong, Katelin	No	No	03/11/2019	View Details	
<input type="checkbox"/>	27	03/21/2019	8:15a-8:20a	Nguyen, Melissa	No	No	03/11/2019	View Details	

Options

[Edit Campaign Details](#)

[Delete This Campaign](#)

[Export Student List](#)

Campaign Information

Care Unit
Academic advising

Service
General Advising

Location
Test Location

Default Appointment Length
5min

Slots Per Time
1

Appointment Limit
3

Send Email Reminders to Organizer Attendee
No

Send SMS Reminders to Organizer Attendee
No

Send Email Reminders to Non-Organizer Attendees

If you need to make changes to the campaign, select the section you wish to edit. You can add more students by adjusting the search parameters or selecting "Add More Students".

All Campaigns > EA potential of failing_BIOL_Spring 2019

Details For Appointment Campaign

Define Campaign: Complete > [Edit](#)

Student Select: Complete > [Edit](#)

Staff Select: Complete > [Edit](#)

Message Details: Complete > [Edit](#)

Confirm & Send: Complete > [Edit](#)

EA potential of failing_BIOL_Spring 2019

Review Students In Campaign

Actions ▾	
<input type="checkbox"/>	NAME
<input type="checkbox"/>	Almafrachi, Sarah
<input type="checkbox"/>	Anderberg, Brendan
<input type="checkbox"/>	Aryan, Maryam
<input type="checkbox"/>	Asamoah, Racheal
<input type="checkbox"/>	Bachir-Belmehti, Nayrouz
<input type="checkbox"/>	Baker, P
<input type="checkbox"/>	Baller, Carter
<input type="checkbox"/>	Banegas Ortiz, Kathia
<input type="checkbox"/>	Barrios, Isabel
<input type="checkbox"/>	Billerbeck, Hannah
<input type="checkbox"/>	Black, Bailev

[< Back](#)



Save and Exit

[Continue](#)

If you added new students to the campaign, be sure to confirm and send out new requests. You can send only to the new invites or re-send to all students in the campaign.

 University of Colorado
Denver

Define Campaign > Review Students > Add Staff > Compose Message > Confirm & Send

EA potential of failing_BIOL_Spring 2019

Confirm & Send

Care Unit: Academic Advising
Location: Test Location
Service: General Advising

Subject {\$student_first_name}, Schedule an Academic Advising appointment
[Email Preview View](#)

New students have been added since invitations were sent.

Would you like to send invitations to only the newly added students or re-send invitations to all students in this campaign?

Cancel	Invite Only New Students	Re-send All Student Invitations
---------------	---------------------------------	--

Invitees: [View All \(160\)](#)

End Date: 04/08/2019
Slots Per Time: 1
Organizer Attendee Reminders: E-mail SMS
Non Organizer Attendee Reminders: E-mail SMS

Included organizers [View All \(1\)](#)

[< Back](#)

Save and Exit

[Send](#)