

**CHECKLIST: EARLY CAREER AWARD FOR EXCELLENCE  
IN RESEARCH / CREATIVE WORK**

Name of nominee: \_\_\_\_\_

Nominee for Research Award

Nominee for Creative Work Award

School/college/library: \_\_\_\_\_

Date: \_\_\_\_\_

Completed checklist (added by Dean's Office)

One letter of support by the nominator (Dean or Department Chair/Division Coordinator)

One external letter of support that addresses the award criteria

Two- or three-page statement written by the nominee that addresses the criteria for the award

List of major research or creative works, organized according to FAR categories, where they apply

Representative examples of research or creative works

Current vita, prepared according to the standard CU Denver format

Complete electronic dossier submitted to Betsy Metzger, faculty affairs campus administrator, Office of the Provost ([Betsy.Metzger@ucdenver.edu](mailto:Betsy.Metzger@ucdenver.edu)).