

To: All Deans, Chairs, and Undergraduate Advisors
From: Paul Stretesky and Ann Martin
Co-Chairs, Core Curriculum and Oversight Committee (CCOC)
Subject: Core Course Requirements for a 2nd Bachelor's Degree
Date: April 2, 2013

This memorandum provides clarification and guidance about core course requirements for advisors working with undergraduate students who have already obtained a bachelor's degree from a regionally accredited college or university. When these students decide to pursue a second bachelor's degree at the University of Colorado Denver, the question arises as to whether they have fulfilled the UCD Core, or if these students must take the UCD Core or portions of the UCD Core in their pursuit of a second bachelor degree. Rather than developing different guidelines for every possible situation that may arise, the CCOC has developed this memorandum to provide some uniform guidance to advisors as to how to proceed.

In general the CCOC is committed to ensuring all UCD students have successfully completed Core requirements. However, the CCOC believes that students who have obtained a bachelor's degree are likely to have taken a variety of UCD Core equivalent courses. Thus, if a student is pursuing a second bachelor's degree the CCOC has determined that the UCD Core has been fulfilled by their previous undergraduate experiences if the student has received his or her first bachelor's degree from a regionally accredited college or university in the United States during the past ten years. If a particular Core course is a requirement for the student's major, the student must still fulfill that requirement as part of that major. Thus, the CCOC decision does not have any implications for advisors when recommending courses for the major. Moreover, students may still wish to enroll in particular Core courses for educational purposes and this can best be determined in consultation with an advisor in the student's major area of study.

Undergraduate advisors at UCD should continue to work with students on a case-by-case basis consistent with student needs and the CCOC policy herein.