How do I... Prepare: Multi-Factor Authentication (MFA) for MS 365

Why!? Security, Security, Security...

Want to avoid being hacked?! We are helping keep your ID secure by implementing multifactor authentication on Microsoft 365 (MS 365).

- Multifactor authentication (MFA) is one of the best defenses against having your credentials compromised.
- Cybercriminals can get your username and password, but cannot easily replicate your specific device or registered phone.
- MS 365 applications, especially email, are vulnerable access points for cybercriminals into CU systems and data.
- Stolen credentials can lead to multiple stolen credentials and can “spoof” trusted source.
- Students have had their banking credentials stolen through a compromised account.

Break it Down: What you need to do

1. Install and register for Duo.

2. Validate that the devices you are using (computing and mobile) have the CU-supported browsers and operating systems installed (scroll to mid-page).

3. Install MS Outlook on all devices you use to connect to email and MS 365 applications.

What you NEED to know NOW:

- MFA for MS 365 goes live on Tuesday, May 26, 2020 and you will authenticate to email, OneDrive, Teams, etc., with MFA.
- Students, faculty, staff and alumni using MS 365 applications will be impacted, including people who only use email.
- If you installed and registered for Duo for Virtual Private Network (VPN) or Virtual Desktop Interface (VDI: remote.ucdenver.edu), you are already registered for Duo.
- Log in with your network ID, not your email.
- Install MS Outlook for MS 365 using the MS Outlook apps for Mac, Windows, iPhone and Android.
  - With MS Outlook installed, you will have up to 90 days between authentication requests.
  - Without MS Outlook installed, your device’s email app may not work or you may have to authenticate with MFA each time you access MS 365 from off campus.
- When traveling or international, use the Duo app on your phone to get a one-time code to connect. Using this method, your phone does not need to be connected to the internet.
- If you don’t have a mobile device, you can register a landline desktop phone and Duo will call that phone to verify.