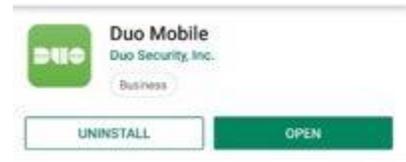




## Installation and Registration Guide for Duo Security – the university’s service for multi-factor authentication

1. Before registering with Duo, we **highly recommend** installing the Duo Mobile app on your preferred mobile device, e.g., your smartphone. The app is available from the Apple App Store, Google Play or the Microsoft Store. **Important!** *There are multiple Duo apps. Please install the Duo Mobile app with the green logo.*



During app installation, click “Allow access to camera” so that you can scan the barcode that will be generated during Duo registration.

2. The next step is to register with Duo. From your laptop or desktop computer, visit: <https://passport.ucdenver.edu/CUSecure.php>.

Login with your CU network Username (**type in your “Username”** not your email address) and Password. The Duo Authentication “Start setup” message will appear.

Denver | Anschutz

### Web login

Please sign in with your university credentials.

Username or email

Password

Login

[Forgot your password?](#)  
[Need help?](#)

## Duo Authentication

Denver | Anschutz

[What is this? CU](#)  
[Need help?](#)

### Protect Your CU Secure Account

Two-factor authentication enhances the security of your account by using a secondary device to verify your identity. This prevents anyone but you from accessing your account, even if they know your password.

This process will help you set up your account with this added layer of security.

Start setup

3. Select your preferred device type to receive the authentication request from the Duo application and click Continue.

## Duo Authentication

Denver | Anschutz  
[What is this?](#)  
[Need help?](#)

What type of device are you adding?

Mobile phone **RECOMMENDED**

Tablet (iPad, Nexus 7, etc.)

Landline

**Continue**

4. If you've selected a mobile phone, input the phone number and select the type of phone.

**Duo Authentication**

Denver | Anschutz  
[What is this?](#)  
[Need help?](#)

Enter your phone number

United States

+1 [PHONE NUMBER]

ex: (201) 234-5678

You entered [PHONE NUMBER] is this the correct number?

**Back** **Continue**

**Duo Authentication**

Denver | Anschutz  
[What is this?](#)  
[Need help?](#)

What type of phone is [PHONE NUMBER]?

iPhone

Android

Windows Phone

Other (and cell phones)

**Back** **Continue**

5. A barcode should appear on your computer screen. Using the mobile app that you installed in Step 1, scan the barcode with your phone to activate the Duo authentication service. (If you're using a Landline for authentication, you will skip this step.)

## Duo Authentication

Denver | Anschutz  
[What is this?](#)  
[Add a new device](#)  
[My Settings & Devices](#)  
[Need help?](#)

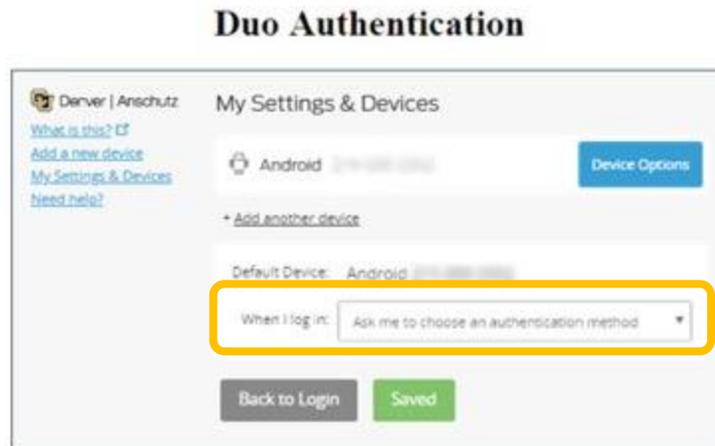
Activate Duo Mobile for Android

1. Open Duo Mobile.  
2. Tap the "+" button.  
3. Scan this barcode.

[Or, have an activation link emailed to you instead.](#)

**Back** **Continue**

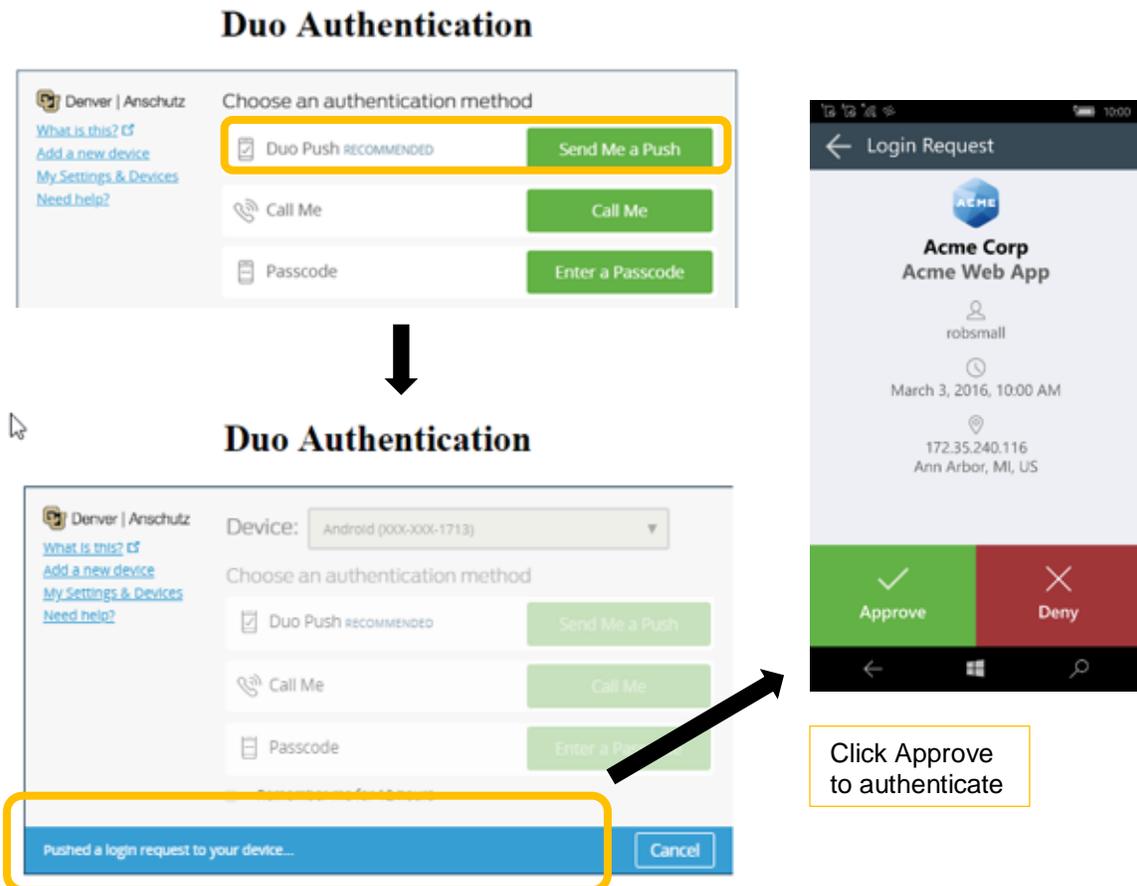
6. On the next screen, next to “When I log in”, make sure “Ask me to choose an authentication method” is selected in the dropdown box.



7. Next, select your preferred authentication method and save your preferences. You will have the option to choose: a.) **Duo Push**, b.) **Call Me**, or c.) **Passcode**.

**Instructions for your preferred authentication method are provided below:**

- a. To choose **Duo Push** (recommended method):



b. To choose **Call Me**:

## Duo Authentication

Denver | Anschutz  
[What is this?](#)  
[Add a new device](#)  
[My Settings & Devices](#)  
[Need help?](#)

Device: Android (XXX-XXX-1713)

Choose an authentication method

<input checked="" type="checkbox"/> Duo Push RECOMMENDED	Send Me a Push
<input type="checkbox"/> Call Me	Call Me
<input type="checkbox"/> Passcode	Enter a Passcode

→ Duo dials the phone you registered in Step 5.

## Duo Authentication

Denver | Anschutz  
[What is this?](#)  
[Add a new device](#)  
[My Settings & Devices](#)  
[Need help?](#)

Device: Android (XXX-XXX-1713)

Choose an authentication method

<input checked="" type="checkbox"/> Duo Push RECOMMENDED	Send Me a Push
<input type="checkbox"/> Call Me	Call Me
<input type="checkbox"/> Passcode	Enter a Passcode

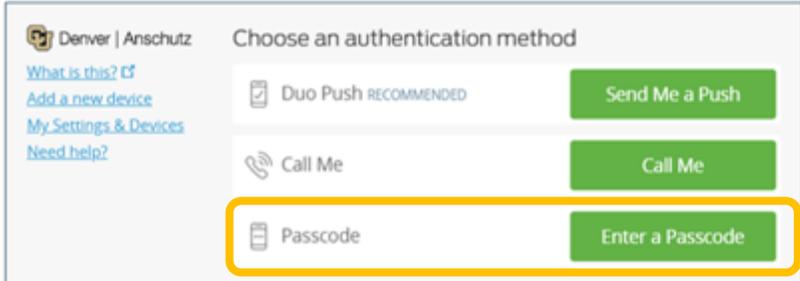
Remember me for 12 hours

Answered. Press any key on your phone to log in.

→ Press any key on your phone to authenticate.

- c. To choose **Passcode**:

### Duo Authentication



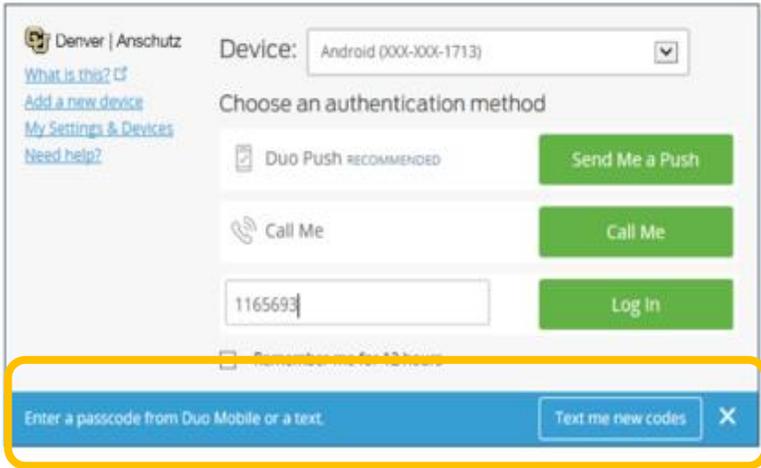
Denver | Anschutz  
[What is this?](#)  
[Add a new device](#)  
[My Settings & Devices](#)  
[Need help?](#)

Choose an authentication method

- Duo Push RECOMMENDED
- Call Me
- Passcode**

Click Enter a Passcode to authenticate. A code is texted to your phone. (Be sure you clicked "Allow notifications" during the installation process.)

### Duo Authentication



Denver | Anschutz  
[What is this?](#)  
[Add a new device](#)  
[My Settings & Devices](#)  
[Need help?](#)

Device: Android (XXX-XXX-1713)

Choose an authentication method

- Duo Push RECOMMENDED
- Call Me
- 1165693

Enter a passcode from Duo Mobile or a text.  X

You will have 5 minutes to enter the passcode texted to your phone and then click Log In.

- You have now completed the registration process for setting up multi-factor authentication with Duo!
- Thank you for your support in maintaining the university's secure environment.