Creating a Turning Account and getting ResponseWare


2. Enter your **SCHOOL EMAIL** address to register and click *Create.*

3. Go to your **SCHOOL EMAIL** and click the verification link. Note the support links if you need help.

4. Enter your Account Information
   a. First Name, Last Name
   b. Role – STUDENT
   c. Password
   d. Check End User License Agreement box
   Click *Finish.*

5. Enter your LICENSE CODE if you already have one.
   a. If you do not have a License, you can purchase them within your Turning Account.
   b. You **MUST** have a license to participate and receive credit for your responses.
6. Access the Student Store from the Left Hand Navigation Pane.

7. The Student Store and your University’s products and special pricing are loaded.

8. Add the appropriate duration (1, 2, 3 or 4 years) for ResponseWare to your cart and proceed to check-out.

9. Your access code will be automatically redeemed to your account once you complete the process and click on ‘Go Back to Turning Account.’

10. You will see the License icon with a **GREEN** check mark now – so you’re ready to go!

11. On the Dashboard you **MUST** see a **GREEN** check mark before signing out.

   **If you do NOT see a Green check mark on the License icon, you have missed a step in the registration process**

   a. **Missing License?**
   - Select Profile, on the left-hand navigation pane
   - Select Manage Licenses
   - Select Add License
   - Enter and Redeem your license code
   *If you need to purchase a license, go back to step 6 (above).

   **Need additional help?**
   **Contact our Help Desk**